



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30pm on Tuesday 7<sup>th</sup> March 2017 at Okehampton Town Hall, Okehampton.**

### **Councillors Present -**

D Webber  
R Maile  
P Heard  
J Heard  
A Ewen  
M Cooper

Also Present – Cllr A Leech (WDBC),  
Mrs J Gillard, Parish Clerk

1. **Members of the Public** – Mr Steve Pearce gave an update from the Okehampton and Hamlets Neighbourhood Planning Group. A consultant has been contracted to start the written work and to start pulling the plan together. There will be a community engagement event in The Charter Hall on 25<sup>th</sup> March. This is part of the Focus Groups activities and the aim is to obtain more input from the public. Work developing the Plan has slowed over the winter months but they are now hoping to make quicker progress.
2. **Declarations of Interest** – Cllr Ewen declared a personal interest in item 9.4, Cllr P Heard in item 18.1
3. **Apologies** - were received and accepted on behalf of Cllr M Littlejohns (lambing), apologies were also received from Cllr K Ball and J Yelland (WDBC)
4. **Approval of Minutes of the previous meeting held on 7<sup>th</sup> February 2017** - these were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr P Heard.
5. **Matters arising from the minutes**
  - 5.1 Abbeyford Wood sewage leak – no further issues reported, Cllr Cooper agreed to investigate the possibility of undertaking a water quality test of the river water.
  - 5.2 DCC Highways Community Enhancement Fund and adoption of verges – the Clerk reported DCC have stated the verge near Hughslade could in theory be adopted by the Council however the Clerk was waiting to hear if further waste could still be deposited on the verge.
6. **DCC and WDBC** – to receive any reports/updates from Councillors present.

Cllr Leech advised further meetings had taken place between DCC and prospective purchasers of the sites at Okehampton East Business Park – the completion of sales should now progress quicker.

WDBC – the Joint Local Plan has now been approved by all 3 Councils, a further consultation takes place between 15<sup>th</sup> March and mid April. Issues raised during the consultation will go to the Planning Inspectorate.
7. **Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan, see item 1 above.
8. **To receive reports from meetings attended by Parish Council representatives including** – none.
9. **Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
  - 9.1 WDBC 0456/17/PDM – Prior approval application for proposed change of use from Agricultural building to a dwelling Class Q (a) at Stockley Barn, road from Caerlan to Alfordon Lodge, Stockley.

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Noted, clerk to raise with WDBC the potential issues with the naming of the site as described on the application.

9.2 DCC/ 3949/2017 – Hill Barton Waste Treatment Works proposal for prefabricated building to house alkalinity dosing plant. Although site not in Okehampton Hamlets, issues from their affect the Hamlets residents, resolved to object due to the existing smell issues, the speed, volume and size of lorries accessing the site via a minor road, proposed by Cllr Ewen and seconded by Cllr Maile.

9.3 WDBC 3897/16 conversion and link extensions of 2 barns and change of use to dwelling Rosewyn, Brightley Road, Okehampton. Noted application site in Inwardleigh Parish but to close to parish border, resolved to support, proposed by Cllr Ewen and seconded by Cllr Maile.

9.4 WDBC – 0585/17 Application for proposed lounge and lobby extensions at Ashbury Hotel, Higher Maddaford, Okehampton. Councillors resolved to support application as proposals within existing developed area. Proposed by Cllr Cooper and seconded by Cllr P Heard.

**10. Councillor vacancy** – to receive update from The Clerk and agree next steps. The Clerk advised 2 applications have been received and 2 further expressions of interest which may or may not result in applications. Councillors agreed to invite applicants to the next meeting (to be considered again if there is a significant number of applicants) with the aim of making a co-option at that meeting.

### **11. Meldon Woods & other property issues.**

11.1 Management Plan – to receive update. The Consultant has started to prepare the plan following a meeting with Cllr Webber and the Clerk. Draft report awaited.

11.2 Health & Safety Report – to receive update on work required to trees. Oak Valley Tree Services have agreed to undertake the work, copies of insurances etc have been received. Clerk to ascertain when work is likely to start.

11.3 New Road Boundary Stone – to receive an update. It appears the stone may have been broken as a result of a road traffic accident, clerk to contact Police to see if more information is available. It was also agreed the stone was almost certainly an old Okehampton Borough stone and possibility the responsibility of Okehampton Town Council, Clerk to liase with Town Clerk.

### **12. Correspondence**

12.1 DNP – to consider email re Moor Otters and Moor Otter Trail. Noted.

For Information – Clerks & Councils Direct, January 2017

### **13. Accounts**

Current Account at	15/02/17	£	10182.26
Deposit Account at	05/12/16	£	<u>26379.74</u>
Total		£	36562.00

#### **Less 'Restricted' Funds**

Links Administration 753.82

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**Total 'Unrestricted' Funds** **£ 35808.18**

#### **Less Unpresented chqs**

J Gillard	001204	£ 549.61
Mole Avon	001205	£ 9.00
N Johns	001206	£160.00
Mary Tavy Coronation Hall	001207	£ 33.00
Okehampton Town Council	001208	£ 15.00
Spreyton Village Trust	001209	£ 14.00

**£ 780.61**

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**Total Available Funds** **£ 35027.57**

**Funds received** – N Johns £420.00 (inc in above figures)

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**13.1 Accounts for payment –**

Mrs J Gillard (wages £218.88, and mileage £45.00)	£ 263.88
J Gillard expenses	£156.00
Hatherleigh Community Centre	£ 20.50
Western Web	£ 80.40

Resolved to settle accounts, proposed by Cllr J Heard and seconded by Cllr Ewen.

**14. To consider and agree** Arrangements and speakers for Annual Assembly. Clerk advised CAB have agreed to attend, agreed to consider inviting Insp Sloman, rep from DCC Highways, Okerail rep, Street Pastors in preference to Dartmoor National Park. Agreed to leave to Clerk to ascertain who is available and to keep speakers numbers restricted.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Ewen and seconded by Cllr P Heard.

**15.** To continue discussions re **Welcome Pack**.

**16. Old Town Park** – to agree proposal to be submitted for way forward future ownership of asset.

**17. Future size of council** – to agree future requirements for number of councillor positions on Council and any required actions.

**18. Meldon Woods & other property issues.**

18.1 to consider quotations received for repairs to fencing

**19. To review** and agree Clerk’s number of working hours, hourly pay rate and contribution towards working from home and telephone costs for coming twelve months

**20 . Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 4<sup>th</sup> April 2017 at Meldon Village Hall.

The meeting was declared closed at 9.15pm

Signed ..... Date .....

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