



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30pm on Tuesday 7<sup>th</sup> February 2017 at Meldon Village Hall, Okehampton.**

### **Councillors Present -**

D Webber  
R Maile  
M Littlejohns  
P Heard  
J Heard  
A Ewen

Also Present – Cllr A Leach (WDBC), Cllr K Ball (DCC & WDBC)  
Mrs J Gillard, Parish Clerk

1. **Members of the Public** – there were no members of the public present.
2. **Declarations of Interest** – Cllr P Heard declared a pecuniary interest in item 9.1 and 16.3..
3. **Apologies** – were received and accepted on behalf of Cllr M Cooper (unwell), apologies were also received from Cllr M Davies and J Yelland (WDBC)
4. **Approval of Minutes of the previous meeting held on 3<sup>rd</sup> January 2017** - these were agreed as a true record and signed by the Chairman. Proposed by Cllr Maile and seconded by Cllr P Heard.
5. **Matters arising from the minutes**
  - 5.1 Abbeyford Wood sewage leak – to receive an update. No further issues have been reported.
  - 5.2 ‘Get up to Speed Broadband’ – to consider offer of holding community event. Agreed to defer progressing this until the Autumn.
  - 5.3 DCC Highways Community Enhancement Fund - a response has been received from DCC answering questions raised at last meeting. It was agreed to investigate further the possibilities of managing the verge between the B3260 and Bowerland Cross.
6. **DCC and WDBC** – to receive any reports/updates from Councillors present.

**DCC** – Cllr Ball advised that DCC have now purchased the new primary school site. There are 2 groups looking at running the school. He will advise the council of a timetable of expected events. He attended a Board meeting of the CCG with The Mayor of Okehampton, they were complimentary on the way Okehampton have presented and handled their feedback on the proposed closure of Okehampton Hospital.

Okehampton College are currently negotiating with DCC the possibility of them purchasing the Wardhayes building – this would enable them to relocate the 6<sup>th</sup> form thus freeing up space in the main College building.

He has also attended a meeting with Highways in connection with the proposed new inner relief road and Link road – the priority of construction of the inner relief road has been re-evaluated however remains at low priority.

Okehampton Business Park – update document circulated, Councillors expressed concerns over the delays, Cllr Ball assured members pressure was being made on the parties involved to ensure progress is made as quickly as possible.

WDBC – Cllr Leach reminded members any feedback on the WDBC Homeless Strategy consultation was due within the next 2 days. The Clerk has previously circulated this to members.

WDBC will be introducing charges for the collection of green waste.

Joint Local Plan – liaison is taking place with DCC with regards the road infrastructure. He was also questioning why it appears some employment land has been removed from plans.

**7. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan

Cllr Leach advised a Housing Needs Assessment has recently been undertaken by a firm of Consultants (document previously circulated to all members), he advised certain figures within it were to be revised. Concerns have been raised over the accuracy of some information contained within it together with concerns over the area to which the report is referring. Members agreed the draft response to the document circulated by the Clerk be submitted.

**8. To receive reports from meetings attended by Parish Council representatives including –**

Councils Together – attended by Cllr Littlejohns, main topics covered Okehampton Hospital, Traffic issues.

Okehampton Matters – Cllr Ball advised he only received 2 complaints in connection with the traffic this year, the police did not receive any.

**9. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting. The Clerk advised the WDBC response date for items 9.1 and 9.2 has been passed, WDBC did not respond to a request to an extension and when chased refused any extension, the Council is therefore unable to respond to those applications. Councillors agreed this was not an issue for these particular applications (1 being prior approval and the other original application supported), however were disappointed with the actions of Planning Staff at WDBC.

9.1 WDBC 3728/16/PDM Prior approval for proposed change of use of agricultural building to a dwellinghouse class C3, Barn, Beacon Down Hill, Okehampton. Noted

9.2 WDBC 4069/16 Householder application for amendment to approval 1665/16/HHO householder application for amendment to approval 1665/16 for 2 storey extension, Meadowside, 1 Brightley Cottages, Brightley Road, Okehampton Noted.

9.3 WDBC 4059/16/VAR Variation of conditions 3 and 21 to allow phase 1 to start from joint school access and provision of roundabout as part of phase 2, following grant of planning consent 01089/2013, land north of Crediton Road, Okehampton. After discussion, resolved to object to the proposed change to the phasing plan and that the existing conditions of the S106 agreement be retained. Also agreed that there should be no links made between parcel 2 and parcels 3 and 4. There were no objections to the proposed change to the site location plan. Proposed by Cllr Ewen and seconded by Cllr Littlejohns.

**10. Councillor vacancy** – The Clerk advised Cllr D Luxton has tendered his resignation from the Council. WDBC have been advised and the statutory notices in this connection have been published. An election has not been requested by residents therefore the Council is now able to co-opt to fill the vacancy. It was agreed to submit an editorial article to the Okehampton Times, advertise the vacancy in the Council noticeboards and on the Website. It was also agreed that ‘flyers’ be printed for distribution within the parish.

**11. Meldon Woods & other property issues.**

11.1 Management Plan – to receive update. A meeting has been arranged for Friday 17<sup>th</sup> Feb to meet with the Consultant for initial work on the Plan.

11.2 New Road Boundary Stone – to agree action required for repair of stone. Cllr Littlejohns agreed to inspect and photograph the Stone before any decision on repair was made.

**12. Correspondence**

12.1 To consider grant request for £500 from Okehampton Skate Group. Resolved to support the Group to a maximum of £200, this award to be made when the Group have finalised details of appropriate improvements to their facility.

12.2 To consider grant request for £400 from Okehampton Battle of the Bands. Not eligible for consideration until April as an award has already been made within the last 12 months, Clerk to request sight of accounts.

12.3 To consider grant request for £500 from Okerail Forum.CIC towards cost of special train to London. Resolved to award the sum of £500 towards the cost of the cancellation insurance which the Group are taking out in order to comply with the terms of the award made to them by Okehampton United Charity. Proposed by Littlejohns and seconded by Cllr Ewen.

12.4 To consider grant request for £350 from T, N, M &WD CAB to assist with provision of service. Resolved to award the sum of £300, proposed by Cllr P Heard and seconded by Cllr J Heard.

12.5 WDBC To consider nominations for West Devon Mayoral Award Scheme. Agreed to nominate Kirsty and Jackie Reynolds – Eat Drink Be Together, and Mr & Mrs Hennessey for the Green Award. Any suggestions for the Junior Award to be forwarded to The Clerk.

12.6 To note and consider notification of creation of Meldon Fields Residents Association – mail previously circulated. Agreed this was a good initiative although the using the name Meldon Fields could be confusing.

For Information – Clerk Magazine January 2017  
Healthwatch Voices Winter 2016/17

### 13. Accounts

Current Account at	15/01/17	£	11058.93
Deposit Account at	05/12/16	£	<u>26379.74</u>
Total		£	37438.67
<b>Less 'Restricted' Funds</b>			
Links Administration			800.82

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**Total 'Unrestricted' Funds** **£ 36637.85**

#### Less Unpresented chqs

SLCC	001198	£	67.00
Broadbury Landcare	001199	£	240.00
West Devon CAB	001203	£	989.67

**£1296.67**

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**Total Available Funds** **£ 35341.18**

**Funds received (not included in above figures – Aggregate Industries £491.75 (inc in above figures)**

#### 13.1 Accounts for payment –

Mrs J Gillard (wages £525.31, and mileage £24.30)	£	549.61
Mole Avon	£	9.00
N Johns (Litter picking)	£135 & £25	repairing gutters of shed
Mary Tavy Coronation Hall	£	33.00
Okehampton Town Council	£	15.00

Resolved above accounts be paid, proposed by Cllr Ewen and seconded by Cllr J Heard.

**14. To consider and agree** Arrangements and speakers for Annual Assembly. Agreed to ask Kevin Bishop, DNPA, also representative from CAB and to include an update on Okehampton Business Park.

**Minutes 210/3**

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Littlejohns and seconded by Cllr P Heard

**15.** To continue discussions re Welcome Pack and future way forward for Parish including update from informal discussions held between Chairs and Clerks of both Okehampton Town Council and Hamlets Council.

**16. Meldon Woods & other property issues.**

**16.1. Health & Safety review of trees** – to receive quotations for work to be undertaken and agree contractor to be appointed.

**16.2 To review and agree rent to be charged for Shed at Aplite Quarry Car Park** for year commencing 1<sup>st</sup> January 2018.

**16.3 to consider quotations received for repairs to fencing**

**17 . Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 7<sup>th</sup> March at Okehampton Town Hall.

The meeting was declared closed at 10.10 pm

Signed ..... Date .....

**Minutes 210/4**