



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30pm on Tuesday 3rd January 2017 at Okehampton Town Hall, Okehampton.

Councillors Present -

D Webber
R Maile
M Littlejohns
M Cooper
P Heard
J Heard

Also Present – Cllr A Leach (WDBC)
Mrs J Gillard, Parish Clerk

1. **Members of the Public** – there were no members of the public present.
2. **Declarations of Interest** – there were no declarations of interest made by Councillors.
3. **Apologies** – were received and accepted from Cllr A Ewen and Cllr D Luxton. Apologies were also received from Cllr J Yelland, Cllr M Davies (WDBC) and Cllr K Ball (WDBC & DCC).
4. **Approval of Minutes of the previous meeting held on 13th December 2016** were agreed as a true record and signed by the Chairman. Proposed by Cllr Cooper and seconded by Cllr P Heard.
5. **Matters arising from the minutes**
 - 5.1 Abbeyford Wood sewage leak – no further issues reported, to be retained on agenda for ongoing monitoring.
 - 5.2 ‘Get up to Speed Broadband’ – to consider offer of holding community event. Carried forward to next meeting.
6. **DCC and WDBC** – to receive any reports/updates from Councillors present.

Cllr Leach advised he had attended a meeting with WDBC Officers and some members re the proposed transfer of the asset of Old Town Park to Okehampton Town Council. It was agreed at that meeting that The Hamlets and Town Councils should agree a way forward between themselves as both Councils have expressed an interest in acquiring this asset. Cllr Leach stated his view that as the majority of the land was in The Hamlets that it would seem appropriate that the land was taken over by The Hamlets. It was agreed that Cllr Webber and The Clerk arrange a meeting with the Okehampton Mayor and Clerk to discuss further.

Planning – the Hunt Group application for housing to the south of Exeter Road, Cllr Leach advised this application would probably be going to be reviewed by the Planning Committee as opposed to Officer Delegation.

Spine Road Crediton Road to Exeter Road through Kellands Lane – clarification of the current position to be obtained. The Clerk has been contacted by the Okehampton Times in connection with this and it was agreed Cllrs Webber and Leach to meet with them to discuss further.
7. **Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan. Emphasis is now on obtaining output from the Focus Groups. Little progress over the Christmas period.

8. To receive reports from meetings attended by Parish Council representatives –none.

9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 DNP 0502/16 to note changes to application relating to amendment to layout and design including omission of new hotel from the proposed scheme, White House Service Station, Okehampton.

Councillors resolved to support the revised plans, proposed by Cllr P Heard and seconded by Cllr J Heard, all in favour with 1 abstention.

9.2 WDBC Complaint 22720 – to consider and agree any actions required re email previously circulated. Noted.

10. Meldon Woods & other property issues.

10.1 Management Plan – to receive update on funding. An official offer for a grant of £1000 towards the costs have now been received from WDBC Tap fund, to be accepted. Mr MacFarlane to commence work on the plan later in January.

10.2 Health & Safety review of trees – to receive update from Clerk re quotations for work to be undertaken. Quotations have been requested from 3 contractors, quotations to be reviewed at next meeting.

11. Correspondence

11.1 To consider grant request for £500 from Okehampton Skate Group. Councillors resolved to support in principle an application from the Group with the amount to be reviewed, Clerk to clarify the situation with Town Council and Group as the land used is owned by Okehampton Town Council. Proposed by Cllr Webber and seconded by Cllr Cooper.

11.2 DCC Highways – to consider mail previously circulated re Community Enhancement Fund and agree any actions required. Councillors agreed further investigation of potential uses of the fund be clarified eg sign cleaning, ditch clearing, litter picking, planting of bulbs on verges. To be considered again at next meeting.

For Information – none

12. Accounts

Current Account at	15/12/16	£	9061.21
Deposit Account at	05/12/16	£	<u>26379.74</u>
Total			£ 35440.98
Less 'Restricted' Funds			
Links Administration			136.11

Total 'Unrestricted' Funds **£ 35304.87**

Less Unpresented chqs

J Gillard	001195	£529.27
Monkokehampton old School Room	001196	£ 20.00
Oke Town Council	001197	£ 15.00
SLCC	001198	£ 67.00
Broadbury Landcare	001199	£ 240.00
WDBC	001200	£179.40
Coastal Tree Consultancy	001201	£ 450.00

Total Available Funds **£ 33786.20**

Funds received (not included in above figures – WDBC Links funding £1950 & WDBC £989.67 (TAP funding re CAB event)

12.1 Accounts for payment –

Mrs J Gillard (wages £218.88, and mileage £21.15)	£ 240.03
West Devon CAB (TAP application)	£989.67

Resolved accounts be paid, proposed by Cllr J Heard and seconded by Cllr Cooper.

12.2 Precept for 2017/18 – to hold discussions and agree budget for coming year and agree precept. After review of budget figures for coming financial year, it was resolved to increase precept to £17,736 plus the Council Tax Support Grant of £264, giving a total requirement of £18,000, proposed by Cllr Cooper and seconded by Cllr J Heard. This would result in a the Band D equiv being £36.51, an increase of £1.88 or 5.44% on the previous year. All in favour.

12.3 To agree appointment of Internal Auditor for 2016/17 accounts in light of retirement of Mr K Abrahams. It was resolved to appoint Mrs L Hargood at a cost of £100, proposed by Cllr Littlejohns and seconded by Cllr J Heard.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Cooper and seconded by Cllr Littlejohns.

13. Future of Parish and Welcome Pack.

14 . Date and venue of next meeting to be confirmed at 7.30pm, Tuesday 7th February at Meldon Village Hall.

The meeting was declared closed at 9.10 pm

Signed Date

Minutes 209/3