



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30pm on Tuesday 6<sup>th</sup> August 2016 at Okehampton Town Hall, Okehampton.**

### **Councillors Present -**

D Webber  
A Ewen  
R Maile  
M Littlejohns  
M Cooper

Also Present – Cllr K Ball (DCC), Cllr A Leach and Cllr J Yelland (WDBC)  
Mrs J Gillard, Parish Clerk

Absent – Cllr D Luxton

1. **Members of the Public** – there were no members of the public present.
2. **Declarations of Interest** – Cllrs Webber, Cooper and Ewen declared personal interests in item 11.1 as they were all Trustees of the Charity. This item was therefore deferred for discussion to the next meeting.
3. **Apologies** – were received and accepted from Cllrs P Heard and J Heard. Apologies were also received from WDBC Cllr M Davies
4. **Approval of Minutes of the previous meeting held on 2<sup>nd</sup> August 2016 2016** were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr Maile.
5. **Matters arising from the minutes**
  - 5.1 Abbeyford Wood sewage leak – Cllr Maile reported that Mr M Houben (resident of Sampford Courtenay Parish but close to Abbeyford Woods) had been experiencing issues with smells from the Brightley treatment plant which have had a detrimental effect on his business. It was agreed that Cllrs Ewen and Maile meet with Mr Houben to ascertain more information and that a follow up meeting then be held with the Environment Agency. Cllrs Ball and Leech also agreed to attend.
  - 5.2 ‘Get up to Speed Broadband’ – to consider offer of holding community event. Carried forward.
6. **DCC and WDBC** – to receive any reports/updates from Councillors present.  
DCC – Cllr Ball gave an update on Okehampton East Business Park, summary document recently received from DCC to be circulated to Councillors. No contracts had yet been signed for the sites and it was therefore not possible to disclose the names of those parties involved, there was a mix of business types involved. Councillors raised concerns over the impact of the development on the foul water system.

WDBC – Cllr Leach reported that the recent planning application for changes to Parcels 2,3 and 4 off Crediton Road have been approved. There is potentially a traffic volume issue with the slip road off the A30 when the Industrial Land is all developed. Cllr Yelland reported that Housing Tax Benefit and Council Tax benefit applications could now be made on line with decisions made within 11 days.

**7. Neighbourhood Planning** - next meeting 13<sup>th</sup> September. A grant application is about to be submitted to mainly cover Planning Consultants costs but also printing etc with progressing the process.

**8. Reports of meetings attended by Parish Council representatives -**

West Devon Okehampton Liason – next meeting 12<sup>th</sup> September, revised Terms of Reference Circulated, councillors agreed in principle the new terms. Proposed by Cllr Cooper and seconded by Cllr Ewen.

Okehampton Matters – Cllr Maile reported the next meeting has been changed to 22 September.

**9. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 WDBC 2442/16/NMMA – Land adjacent to 25,26,27, 28,29 Hillside Drive, Okehampton, Non - material amendment to planning consent 01324/2014 for Relocation of sheds and retaining wall on plots 28 & 29, relocation of steps to rear of plots 1 & 2 and amend boundary treatment to eastern boundary. Councillors resolved to object to this application, there has been insufficient information available relating to levels and elevations, they did not consider it to be a Non material Minor Amendment due to the ongoing issues with the site, they wished it to be called to Planning committee.

9.2 DNP – to consider response to Affordable Housing Supplementary Planning Document previously circulated. Noted this is only an informal consultation at this stage, a formal draft will be circulated in the autumn for formal consultation. Agreed the changes should make it easier to build a small number of houses in more rural areas.

**10. Meldon Woods & other property issues.**

10.1 Meldon Wildlife day – the chairman thanked Cllrs Littlejohns, Ewen and P Heard for their support during the day. It was a very successful day, well organised and good press coverage.

10.2 Bus Shelter refurbishment – Cllrs Ewen and Webber to meet on site to agree work required before obtaining quotations for the work.

**11. Correspondence**

11.1 Okehampton United Charities – to consider grant request re ongoing management costs of allotments. Carried forward to next meeting as meeting not quorate see item 2 above.

11.2 DALC – invitation to AGM 11<sup>th</sup> October. Noted.

11.3 Okehampton Business Park – to consider email received (previously circulated) from resident. See also item 6 above. Agreed response previously submitted by Clerk covered the situation, there was no other information available from DCC at this stage.

11.4 DNP – to consider letter received re Dartmoor Community Path Scheme – agreed to ask Ian Brooker for more information about the scheme and any issues in this parish.

For Information – Healthwatch, summer 2016

## 11. Accounts

Current Account at	15/08/16	£	4431.99
Deposit Account at	03/06/16	£	<u>26373.80</u>
Total			£ 30805.79

### Less 'Restricted' Funds

Links Administration			136.11
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**Total 'Unrestricted' Funds** **£ 30669.68**

<b>Less Unpresented chqs</b>	001172	Wren Music	£250.00
	001173	OCRA	200.00
	001180	Broadbury Landcare	140.00
	001181	Bridestowe VillageHall	<u>20.00</u>
			610.00

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**Total Available Funds** **£30059.68**

**Funds received – none**

### 11.1 Accounts for payment –

Mrs J Gillard (wages £218.88 and mileage £27.45)	£ 246.33
Grant Thornton	£240.00
Okehampton Town Council	£ 15.00

Resolved to settle accounts, proposed by Cllr Cooper and seconded by Cllr Littlejohns.

**11.2 Clerks wages for Links meetings** – to receive update from discussions held at previous meeting. Clerk is still trying to resolve these issues and will report back at next meeting.

**11.3 Notice of Completion of Annual External Audit** – the Clerk reported this has been completed with no issues raised. Information published in accordance with Transparency Code.

## PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Littlejohns and seconded by Cllr Cooper.

**15. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 4<sup>th</sup> October 2016 at Meldon Village Hall.

The meeting was declared closed at 9.30 pm

Signed ..... Date .....

**Minutes 205/3**