



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30pm on Tuesday 2<sup>nd</sup> August 2016 at Okehampton Town Hall, Okehampton.**

**Councillors Present -**

D Webber  
A Ewen  
R Maile  
M Littlejohns  
J Heard

Also Present – Mrs J Gillard, Parish Clerk

Absent – Cllrs M Cooper and P Heard

- 1. Members of the Public** – one member of the public was present (Mr G Wise). Mr Wise spoke in connection with the Plymouth and South West Devon Joint Local Plan, he felt the potential for Plymouth to ‘take up’ any potential housing shortfall was a positive way forward. The infrastructure must be in place before development takes place and that a distribution of housing to the west of Okehampton would be a fairer way forward than all the housing on the East.
- 2. Declarations of Interest.** Cllr Littlejohns declared a pecuniary interest in item 5.4 as he is an owner of the property concerned. He took no part in the discussions on that item.
- 3. Apologies** - apologies were received and accepted from Cllr D Luxton . Apologies were also received from WDBC Cllrs M Davies, J Yelland and K Ball.
- 4. Approval of Minutes of the previous meeting held on 5<sup>th</sup> July 2016** were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr Maile.
- 5. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

**5.1 WDBC 2053/16** Installation of porta-cabin type staff canteen unit for minimum of 2 years adjacent to main factory building. Elemental Microanalysis, 1 Hameldown Road, Exeter Road Industrial Estate. Resolved to support the application, as it would provide improved employee facilities, it supports a local business and the development appropriate for an Industrial Estate. Proposed by Cllr Ewen and seconded by Cllr Littlejohns.

**5.2 WDBC 1665/16** Householder application for 2 storey gable extension to provide larger ground floor kitchen and bedroom over. Meadowside, 1 Brightley Cottages, Brightley. Site visit previously undertaken by Cllrs Webber, Ewen and Maile. Councillors resolved to support application subject to Environment Agency requirements being followed, proposed by Cllr Ewen and seconded by Cllr Maile.

**5.3 WDBC Premises licensing** – to consider if any comments are required in connection with 2 amendments previously distributed – Battle of The Bands Simmonds Park event and The Dovecote, Red Lion Yard. Resolved to raise No objections to both applications, proposed by Cllr Littlejohns and seconded by Cllr Heard.

**5.4. DNP – 0399/16 Proposed open fronted mono-pitch storage building at Minehouse Farm, Okehampton.** Councillors resolved to support application as it supports local business and is within the existing cartilage of development. Proposed by Cllr Ewen and seconded by Cllr Maile.

**6. WDBC – Plymouth and South Devon Joint Local plan** – to consider the plan and agree Council’s response to the Consultation. Key points agreed as follows –

Spread of developments into the villages agreed

Working with Plymouth positive particularly if they could take up any potential shortfall of housing development.

The major infrastructure issues in Okehampton priority for resolution before more development particularly roads and sewage systems.

More encouragement should be given to ‘self build’ developments to encourage delivery of housing.

SHELAA – unable to comment on the information used for assessment as the information is not known. All sites to the West of Okehampton and any infill sites should be reconsidered. No issues with sites previously identified to the East (with the exception of parcel 5), but no further development should be to the East.

Agreed that Cllr Webber and Clerk to agree appropriate response to WDBC

**7. Meldon Woods & other property issues.**

7.1 Meldon Wildlife day – to consider arrangements for day and councillors to represent the Council throughout the day. Agreed Cllr Webber to attend 10.45am to midday, Cllr Ewen noon to 1.30 pm, Cllr J Heard, Webber and Littlejohns to cover between 1.30 and 3.30.

**8. Correspondence**

8.1 DCC Highways – to consider items for discussion at proposed workshop, details previously circulated. Agreed to raise the following –

Signage of diversions – how does this work, needs map on site

Control of notifiable weeds

Traffic lights left on at weekends where there is no need.

Signage left on roadside after works complete.

**9. Accounts**

Current Account at	15/07/16	£	9562.52
Deposit Account at	03/06/16	£	<u>26373.80</u>
Total		£	35939.32
<b>Less ‘Restricted’ Funds</b>			
Links Administration			136.11

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**Total ‘Unrestricted’ Funds** **£ 35803.21**

<b>Less Unpresented chqs</b>	001172 Wren Music	£250.00
	001173 OCRA	200.00
	001175 DARE	4774.80
	001176 LexisNexis	79.05
	001177 Spreyton Hall	14.00
	001178 OTC	<u>15.00</u>
		<b>5332.85</b>

**Total Available Funds** **£30470.36**

**Funds received** – Bardon Aggregates £491.75

**9.1 Accounts for payment –**

Mrs J Gillard (wages £218.88 and mileage £28.80,)	£ 247.68
Bridestowe Village Hall	£20.00

Resolved accounts be paid, proposed by Cllr Ewen and seconded by Cllr J Heard.

**9.2 Clerks wages for Links meetings** – to agree ongoing method of payment. Agreed Clerk should receive pay at usual hourly rate, Clerk to liase with WDDB re ongoing arrangements before start of next financial year.

**10. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 6<sup>th</sup> September 2016 at Okehampton Town Hall.

The meeting was declared closed at 9.10 pm

Signed ..... Date .....

**Minutes 204/3**