



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30pm on Tuesday 5<sup>th</sup> July 2016 at Meldon Village Hall, Okehampton.**

### **Councillors Present -**

D Webber

M Cooper

A Ewen

R Maile

Also Present – Cllr Mrs J Yelland (WDBC) and Cllr K Ball (WDBC & DCC)  
Mrs J Gillard, Parish Clerk

1. **Members of the Public** – Mr S Pearce was present, as a member of the Neighbourhood Planning Group he gave an update of the project. There have been approx 870 residents questionnaires returned and 125 business responses. It is mainly older residents that have responded. The results are now being analysed. The prize draw has been made and the awards will be made at The Mayors Coffee morning later in July. There were approx 200 verbatim comments, the main concerns raised was traffic and roads followed by facilities in The Hamlets, Town Centre, Rail Services and Economy and Employment. The next stage is holding focus groups, facilitators are being trained, the initial group will be looking at land use. It is hoped to be at the referendum stage early next year.
2. **Declarations of Interest** – Cllrs Webber, Ewen and Cooper declared personal interests in item 11.1 as they were all Trustees of the Charity. This item was therefore deferred for discussion to the next meeting.
3. **Apologies** - apologies were received and accepted from Cllrs D Luxton , J Heard, M Littlejohns and P Heard. Apologies were also received from WDBC Cllrs M Davies and A Leech.
4. **Minutes of the previous meeting held on 7<sup>th</sup> June 2016** were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr Cooper.
5. **Matters arising from the minutes**
  - 5.1 Abbeyford Wood sewage leak – no further issues reported.
  - 5.2 Dog waste bins – update on need for additional bins in developments to east of Okehampton. The clerk has mailed Linden Homes Head Office and still awaiting a response.
  - 5.3 Update re DCC Verge cutting- response from DCC previously circulated confirming their policy is limited to cutting visibility areas ie junctions, inside of bends and forward visibility to signs.
6. **DCC and WDBC** – updates  
Cllr Ball advised negotiations with potential tenants for the sites at the Business Park were progressing well.

Cllr Yelland reported WDBC will not be introducing charges for green waste. There is a new mobile Localities officer for the area. Planning notices have been changed from being yellow in colour to white, all were asked to report any complaints about this to WDBC.

## **7. Neighbourhood Planning**

7.1 to receive an update on joint Okehampton Councils Plan – see item 1 above.

**8. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 WDBC – 01493/16/VAR Variation of conditions 3 & 21 following grant of outline application 1089/2013 to allow development to be delivered in a phased manner, land north of Crediton Road, Okehampton. Councillors resolved to object to the variation to condition 21 on the grounds of delays to the completion of the road between Exeter Road and Crediton Road and that Phase 2 should be completed before work commenced on other phases. They resolved to accept the advice and views of DCC on condition 3 road layout changes proposed by Cllr Ewen and seconded by Cllr Cooper.

8.2 WDBC -1603/16/PHH Notification for prior approval for a proposed larger home extension, Inglewood, Brightley Road, Okehampton. Noted.

8.3 Plymouth and South West Devon Joint Local Plan – it was noted this has now been published for consultation. An event is to be held by WDBC on Thursday 21<sup>st</sup> July, 7pm, Charter Hall, agreed Cllrs Webber and Maile to attend. There is also an event for Neighbourhood Planning Groups on 27<sup>th</sup> July, Cllrs Cooper, Webber and Clerk to attend.

## **9. Meldon Woods & other property issues.**

9.1 To receive update on obtaining quotation for Management Plan. The Clerk reported a meeting had been held with the contractor appointed by Okehampton United Charity, a quote was now awaited. It was agreed a second quote should be obtained and this to be organised by the Clerk.

9.2 To consider need to refurbish bus shelter in Exeter Road. Agreed the woodwork required sanding and resealing, Clerk to obtain quotes for the work.

9.3 Meldon Wildlife day – to consider email from Ian Brooker previously circulated. It was agreed the Council should be represent throughout the day, Cllr Webber agreed to attend at the start, Clerk to circulate rota for other councillors to cover remainder of day.

**10. Reports from meetings and events attended by Parish Council Representatives** including – Northern Links – attended by Cllrs Ewen and Webber. Notes of meeting to be circulated by Clerk when available.

Okehampton Street Pastors – attended by Cllr Maile. An outline of the scheme was given at the meeting, there was good support for progressing with the set up, Cllr Yelland has been appointed Chair. Cllrs resolved to confirm in writing to the group that they were in support of it. Proposed by Cllr Maile and seconded by Cllr Ewen.

## **11. Correspondence**

11.1 Okehampton United Charities – to consider grant request re ongoing management costs of allotments. Copy previously circulated. Deferred until next meeting as meeting not quorate – see item 2 above.

11.2 ‘Get up to Speed Broadband’ – to consider offer of holding community event. Agreed in principle it would be beneficial to hold an event, Clerk to investigate further and report back.

11.3 OCRA – to confirm Okehampton Hamlets nominated trustee as Cllr Ewen to OCRA Board of Trustees. Councillors confirmed Cllr Ewen as the nominated trustee.

11.4 CAB – to consider invitation to Community Networking Event on 29<sup>th</sup> July, details previously circulated. Noted.

## 12. Accounts

Current Account at	13/06/16	£	9666.31
Deposit Account at	03/06/16	£	<u>26373.80</u>
Total			£ 36040.11
<b>Less 'Restricted' Funds</b>			
Links Administration			136.11
Community energy project			3980.00
<b>Total 'Unrestricted' Funds</b>			<b><u>£ 31924.00</u></b>

**Funds received** – VAT refund £193.29, Southern Links Administration £150

### 12.1 Accounts for payment –

Mrs J Gillard (wages £305.38 and mileage £56.25, exp £78.91)	£ 440.54
DARE	£4774.80
Lexis Nexis	£ 79.05
Spreyton Village Trust	£ 14.00
OkehamptonTown Council	£ 15.00

Resolved accounts be paid, proposed by Cllr Cooper and seconded by Cllr Ewen.

## PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Cooper and seconded by Cllr Maile.

**14. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 6<sup>th</sup> September 2016 at Okehampton Town Hall.

The meeting was declared closed at 9.40 pm

Signed ..... Date .....

**Minutes 203/3**