



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30pm on Tuesday 7<sup>th</sup> June 2016 at Okehampton Town Hall, Okehampton.**

### **Councillors Present -**

D Webber  
M Cooper  
A Ewen  
R Maile  
J Heard

Also Present – Cllr Mrs J Yelland and Cllr B Stephens (WDBC)  
Mrs J Gillard, Parish Clerk

Absent – Cllr M Littlejohns

1. **Members of the Public** – Mrs M Marshall provided an update following WDBC Planning officers visit to the site at Hillside Drive, Cllr Ewen agreed to liaise with Cllr Leech to ascertain what further action could be taken.
2. **Declarations of Interest** – Cllrs Webber, Ewen and Cooper declared personal interests in item 11.1 as they were all Trustees of the Charity. This item was therefore deferred for discussion to the next meeting.
3. **Apologies** - – apologies were received and accepted from Cllrs D Luxton and P Heard
4. **Minutes of the previous meeting held on 3<sup>rd</sup> May 2016 and extra meeting held on 20<sup>th</sup> May 2016** were agreed as a true record and signed by the Chairman. Proposed by Cllr Cooper and seconded by Cllr Webber.
5. **Matters arising from the minutes**
  - 5.1 Abbeyford Wood sewage leak – no further issues reported.
  - 5.2 Dog waste bins – update on need for additional bins in developments to east of Okehampton and to consider mail from WDBC previously circulated. Agreed Clerk to contact Linden Homes Head Office as no response received from local office and to request WDBC to monitor Exeter Road and Fatherford as they were identified as areas of concern for dog fouling.
6. **DCC and WDBC** – to receive any reports/updates from Councillors present.

Cllr Yelland advised that WDBC were trying to obtain additional temporary resource to improve customer service and to help ‘bed in’ the new processes. WDBC website is also to be redesigned and updated.

Cllrs Yelland and Leech will be attending the Premises Licence hearing for Dilans, Okehampton tomorrow.

## 7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Councils Plan. Alison Duckers has taken over Chair of the Group from James Cox. Nearly all the responses to the questionnaire have been inputted. Next steps if for several individual focus groups to be set up and run.

**8. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 WDBC 1355/16/PDM (info only), prior approval application for change of use of agricultural building to dwelling The Barn, Rosewyn, Okehampton. Noted.

## 9. Meldon Woods & other property issues.

9.1 To receive report from Working Group of Councillors and agree any actions required. Clerk to liaise with Clerk of Okehampton United Charity to ascertain information on the way they are producing a management plan.

**10. Reports from meetings and events attended by Parish Council Representatives** including – Okehampton Liason – Cllr Webber and Clerk attended meeting yesterday, several potential ways forward for this Group and Okehampton Vision were discussed, ideas to be finalised for presentation to each Council.

Public Sector Networking Event – attended by Cllrs Webber , Maile and The Clerk. Reported to be a useful event organised by Angela Welch.

Okehampton Town Council meeting re facilities at Okehampton Hospital. Attended by Cllrs Webber, Maile and The Clerk. Recent public announcements have confirmed Minor Injuries Unit to be taken on by Okehampton Doctors Surgery for a temporary 12 month period.

## 11. Correspondence

11.1 Okehampton United Charities – to consider grant request re ongoing management costs of allotments. Copy previously circulated. Deferred to next meeting.

11.2 Wren Music – to consider grant request to hold summer music activities. Copy previously circulated. Resolved to award £250, proposed by Cllr Cooper and seconded by Cllr Ewen, all in favour.

11.3 OCRA – to consider grant request for 2016 Sports & Fitness Festival. Resolved to award £200, proposed by Cllr Ewen and seconded by Cllr J Heard. All in favour.

11.4 DALC newsletter May 2013 (previously circulated) – to consider points raised within. Resolved to order new version of Charles Arnold Baker, proposed by Cllr cooper and seconded by Cllr Webber. All in favour.

11.5 DCC – to consider mails previously circulated re urban verge cutting. Agreed Clerk to clarify with DCC about trimming of hedges on minor roads particularly Gypsy Corner and Brightley as the details distributed showed only a small area of areas to be trimmed.

11.6 Okehampton Street Pastors – invitation to councillors. Agreed Cllr Maile to attend, anyone else who wished to attend would be welcome and they should contact Julie Yelland direct.

## FOR INFORMATION –

Museum of Dartmoor Life – letter of thanks for Grant  
Clerks & Councils Direct May 2016  
The Clerk magazine May 2016

## 12. Accounts

Current Account at	13/05/16	£	10629.93
Deposit Account at	31/03/16	£	<u>26371.59</u>
Total		£	37001.52

<b>Less 'Restricted' Funds</b>	
Links Administration	36.11
Community energy project	3980.00
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<b>Total 'Unrestricted' Funds</b>	<b><u>£ 32985.41</u></b>

**Funds received** – Dartmoor Forest Parish Council £150  
WDBC £7789.00  
Western Power wayleave £15.66

**12.1 Accounts for payment –**

Mrs J Gillard (wages £ 223.20 and mileage £22.95)	£ 246.15
L Hargood	£100.00
Okehampton Town Council	£ 15.00
Broadbury Landcare	£ 140.00

Resolved to pay accounts, proposed by Cllr Ewen and seconded by Cllr Cooper, all in favour.

12.2 To consider and agree Clerks payscale and hourly rate for coming financial year following SLCC 2016-2018 National Salary Award. To comply with this award, resolved Clerks pay on SCP 23 to increase to £10.944 per hour with effect from April 2016, proposed by Cllr Cooper and seconded by Cllr Maile.

**12.3 Internal Audit** – to consider report following audit. Report reviewed, no major issues identified, clerk to implement suggestions made for improvement.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’. Resolution proposed by Cllr Cooper and seconded by Cllr Ewen.

**15. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 5<sup>th</sup> July 2016 at Meldon Village Hall.

The meeting was declared closed at 9.20 pm

Signed ..... Date ..... **Minutes 202/3**