



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend the Annual General Meeting to be held at 7.30pm on Tuesday 3rd May 2016 at Meldon Village Hall

J Gillard - Clerk to the Council

AGENDA

Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Election of Officers:

Chairman – followed by Declaration of Acceptance of Office

Vice Chairman - followed by Declaration of Acceptance of Office

Committee representatives -

West Devon/Okehampton Liaison Group

Northern Parishes Link Committee

Chamber of Trade

Okehampton Vision

Okehampton Matters

Okehampton Neighbourhood Planning Group

Meldon Hall

Battle of the Bands

Beating the Bounds

2. Members of the Public

3. Declarations of Interest

4. Apologies

5. Minutes of the previous meeting held on 5th April 2016 and Annual Parish Meeting held 19th April 2016.

6. Matters arising from the minutes

6.1 Abbeyford Wood sewage leak – to receive an update

6.2 Queen Elizabeth II 90th Birthday celebrations – to receive a report on Fire Beacon Lighting and to consider funding towards Party in the Park event.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Councils Plan

7.2 to review and approve payments up to 31st March 2016 and payment of part share of costs to Okehampton Town Council.

8. Planning

8.1 WDBC to receive an update on presence of Duty Planner in Okehampton

8.2 WDBC – to consider if response is required to premises licence application for Dilans Kebab House, Okehampton.

8.3 DNP- 0160/16 - to reconsider application for conversion of 3 redundant barns to 2 residential units and 1 holiday unit at Estrayer Park, Tavistock Road, Okehampton in light of new information received from DNP.

9. Meldon Woods & other property issues.

9.1 Consider request from DNP for use of Woods for Ranger Ralph day on 18th September 2016 and agreement to minor works as described in email previously circulated.

10. Reports from meetings attended by Parish Council Representatives including –
West Devon/Okehampton Liason Group
Rail Forum

11. Correspondence

11.1 DCC Working Together in Okehampton – to consider email previously circulated and agree attendees at event on 25th May, Charter Hall.

For Information –

Healthwatch Voice Spring 2016
Came & Co – Council matters Spring 2016

12. To review and agree any amendments as necessary to the Council's adopted Standing Orders, Financial Regulations and Risk Policy.

13. Finance

Current Account at	15/04/16	£	4204.11
Deposit Account at	30/03/15	£	<u>26367.18</u>
Total		£	30571.29

Less 'Restricted' Funds

Links Administration	£	322.43
Community Energy Project	£	3980.00

Total 'Unrestricted' Funds **£ 26268.86**

Funds received – Aggregate Industries	8/4/16	£	491.75
WDBC	21/4/16	£	7789.00

14.1 Accounts for payment –

Mrs J Gillard (wages £210.54, mileage £24.75	£	235.29
DALC Clerks course	£	30.00
DALC councillors courses	£	60.00
DALC Highways conference	£	54.00
Inkprint	£	13.87
Tavistock Newspapers	£	19.50
Mary Tavy Coronation Hall	£	50.00

14.2 Review of Fixed Asset Register

14.3 External Audit – review and declaration of Annual Governance Statement

14.4 Review and adoption of 2015/2016 accounts

14.5 Insurance renewal, review renewal papers and agree renewal terms

14.6 To consider and agree Clerks payscale and hourly rate for coming financial year .

15. Date and venue of future meeting. Next meeting to be confirmed as 7.30pm, Tuesday 7th June 2016 at Okehampton Town Hall and agree dates for meetings for coming Council year..