



Okehampton Hamlets Parish Council

Minutes of Meeting held at 7.30pm on Tuesday 5th April 2016 at Okehampton Town Hall

Councillors Present -

D Webber
R Maile
P Heard
M Cooper
A Ewen
J Heard

Also Present – Cllr A Leach (WDBC), Cllr M Davies (WDBC)

Mrs J Gillard, Parish Clerk

1. **Members of the Public** – there was 1 member of the public present. Mr S Pearce gave an update of the Okehampton Town and Hamlets Neighbourhood Plan – see item 7 below.
2. **Declarations of Interest** – Cllr Ewen declared a personal interest in item 8.1, and 8.3.
3. **Apologies** - were received and accepted on behalf of Cllr D Luxton and Cllr M Littlejohns. Apologies were also received from Cllr J Yelland and B Stephens (WDBC) and Cllr K Ball (DCC & WDBC)
4. **Minutes of the previous meeting held on 1st March 2016** were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr P Heard.
5. **Matters arising from the minutes**
 - 5.1 Abbeyford Wood sewage leak – no knowledge of new complaints, monitoring ongoing.
 - 5.2 Fatherford bridleway bridge – to receive an update on work being undertaken by DCC and discussion with Patrick Carney, Jacobs Engineer. The chairman reported the work to remedy the damage caused by recent heavy rainfall had been completed.
 - 5.3 Digital Skills Workshop – carried forward.
 - 5.4 Queen Elizabeth II 90th birthday celebrations. Agreed Cllrs Webber, Ewen & Heard visit the area around the Camp to decide location of beacon. Clerk to contact Okehampton Times re event. Also agreed Clerk to liaise with Town Council re possible purchase of commemorative medals.
 - 5.5 Dog waste bins – the Clerk advised the emptying frequency on existing bins have been increased and that it has been ascertained that the provision of bins was included in the plans for the Meldon Fields development.

6. DCC and WDBC – to receive any reports/updates from Councillors present.

Cllr Mike Davies advised that there is no longer any Duty Planning Officer presence in Okehampton, this can now only be obtained face to face in Tavistock or on the phone. Councillors agreed a letter be sent to Sophie Hosking, WDBC expressing the Councils disappointment over this. The Planning Portal workings are improving with considerable information available to view.

Mr Donald Rooke has received the WDBC Mayors Award for services to the community.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Councils Plan. Mr S Pearce advised the questionnaire has now been printed and distribution commenced, it was also available online. They are due to be returned by the end of April, analysis of the responses starts in May, there are 9 collection boxes for return of the completed forms. The plan will then to hold focus group meetings on various themes throughout the summer and it is planned the referendum will take place in April/May 2017.

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 WDBC 0780/16 The Ashbury Hotel, application for the proposed erection of managers accommodation (2 units). It was resolved to respond with a Neutral view with the comments that the application should be accompanied by an independent business case confirming the business case for the development, any development should be within the existing confines of the hotel complex and not open countryside and that should any development be approved a condition attached tying it to the hotel for use of hotel staff only and that it should not be able to be sold separately to the hotel. Proposed by Cllr P Heard and seconded by Cllr M Cooper.

8.2 DNP 0007/16 and 006/16 – notice of conditional consents extension to shed to provide catering/dining facility, Bracken Tor and change of use of existing workshop to create staff accommodation. Noted.

8.3 WDBC0779/16 Proposed portakabins to provide team and visitor shelters, The Ashbury Hotel, Southcott. Resolved to support the application, proposed by Cllr P Heard and seconded by Cllr Cooper.

8.4 DNP 0160/16 Conversion of 3 redundant barns to 2 residential units and 1 holiday unit at Estrayer Park, Tavistock Road, Okehampton. Councillors resolved to support the application as it was good use of buildings not being used. Proposed by Cllr P Heard and seconded by Cllr Ewen.

9. Meldon Woods & other property issues.

10.1 To receive report from Working Group of Councillors and agree any actions required.

10. Reports from meetings and events attended by Parish Council Representatives including –

Northern Links – Cllr Ewen advised TAP applications on behalf of the CAB and the TIS service in Okehampton were both approved. No major policing issues reported. Interesting update on the Fire Service. Full notes to be distributed by Clerk.

West Devon/Okehampton Liaison Group – awaiting date of next meeting.

Rail Forum – the Council has now been formally invited to participate in this group, Cllr Webber attended the last meeting which was very positive, the forum going forward is to be chaired by Cllr Mike Davies. It was proposed that the Council be represented by Cllr Webber at future meetings with the deputy being Cllr Ewen.

Okehampton Matters – Cllr Maile reported the issues with traffic going to the Polar Express was raised and being investigated, the introduction of Street Pastors was being investigated and there is another Keep okehampton Tidy event on 30th April.

11. Correspondence

11.1 Okehampton Community Transport Group – invitation to vehicle launch 4th June. Noted

FOR INFORMATION – Clerks & Councils Direct March 2016

LCR Spring 2016

The Clerk Magazine March 2016

12. Accounts

Current Account at	15/03/16	£ 4272.04
Deposit Account at	30/12/15	£ <u>26367.18</u>
Total		£ 30639.22
Less 'Restricted' Funds		
Links Administration		322.43
Community energy project		3980.00
Total 'Unrestricted' Funds		<u>£ 26336.79</u>

Funds received – South West Endurance £120

12.1 Accounts for payment –

Mrs J Gillard (wages £461.75 and mileage £43.65, expenses £7.28)	£ 512.68
Okehampton Town Council	£ 15.00
Exbourne Village Hall	£ 15.00
M Luxton (links refreshments	£ 14.80
NALC	£ 17.00

12.2 To consider and agree Clerks payscale and hourly rate for coming financial year. To be carried forward to next meeting.

13. To agree arrangements for Annual Assembly, 19th April 2016, Meldon Village Hall.

Agreed to invite Andrew Shadrake, DARE, Steve Pearce on Neighbourhood Plan, chq presentations to Battle of the Bands and Tourist Information Centre.

14. Date and venue of next meeting to be confirmed as the Annual General Meeting - 7.30pm, Tuesday 3rd May 2016 at Meldon Village Hall.

The meeting was declared closed at 9.20 pm

Signed Date