



## Okehampton Hamlets Parish Council

**Minutes of Meeting held at 7.30pm on Tuesday 1<sup>st</sup> March 2016 at Meldon Village Hall**

### **Councillors Present -**

D Webber  
R Maile  
P Heard  
M Cooper  
A Ewen  
M Littlejohns

Also Present – Cllr A Leach (WDBC), Cllr M Davies (WDBC)

Mrs J Gillard, Parish Clerk

1. **Members of the Public** – there were 2 members of the public present.
2. **Declarations of Interest** – Cllr J Heard declared a personal interest in item 9.2 (neighbouring property) and Cllr A Ewen declared a personal interest in item 12.1 (treasurer of the organisation)
3. **Apologies** - were received and accepted on behalf of Cllr D Luxton.
4. **Minutes of the previous meeting held on 2<sup>nd</sup> February 2016** were agreed as a true record and signed by the Chairman. Proposed by Cllr Cooper and seconded by Cllr P Heard.

### **5. Matters arising from the minutes**

- 5.1 Abbeyford Wood sewage leak – Clerk confirmed the Environment Agency were in contact with SWWA, Cllr Ewen advised he has handed out more leaflets advising the community to report any issues. Situation to be monitored.
- 5.2 Fatherford bridleway bridge – to receive an update on work being undertaken by DCC and discussion with Patrick Carney, Jacobs Engineer. Still awaiting feedback from Environment Agency. Members of the public have mentioned the river banks have been eroded, councillors agreed to visit site before reporting new issues.
- 5.3 Digital Skills Workshop – consider possibility of holding event. No update.
- 5.4 Queen Elizabeth II 90<sup>th</sup> birthday celebrations – to receive update and agree actions required in preparation for event in April. Beacons are to be lit at 7.30 pm on 21<sup>st</sup> April. The council's insurers have confirmed cover for the event, a risk assessment will need to be undertaken. Permission for the event has been requested from Duchy, no response to date. Clerk to liaise with OTC Cllr Goffey to finalise arrangements.
- 5.5 Dog waste bins – to consider need for additional bins and agree emptying frequency of existing bins. Agreed to increase frequency of emptying at Exeter Rd Industrial Estate to twice weekly and Fatherford three times per week. Also agreed to liaise with Developers at Meldon Fields at a later stage as they are expected to place some bins in the development area.

**6. DCC and WDBC** – to receive any reports/updates from Councillors present.

Cllr Davies advised councillors had recently met with the Police when they learnt they had no enforcement powers in respect of dog fouling. Cllrs are now to launch an ‘education’ campaign in an attempt to reduce the issues. There is also concern over Police staffing levels and clarification will be requested at an Okehampton Matters meeting later this week.

Cllr Leech reported the additional housing see 9.1 below had been approved by WDBC today, this will have a knock on effect on SUDS.

**7. Neighbourhood Planning**

7.1 to receive an update on joint Okehampton Councils Plan. It was reported leaflets detailing the process were due to be circulated very shortly and the questionnaire to be issued shortly. Good progress has been made.

**8. Okehampton Energy Working Group** – to receive update from Working Party and after review consider adoption of Feasibility Study and agree any follow up actions required. (previously distributed). The Feasibility study has been completed by DARE showing that solar PV and hydro were both feasible in the area. Councillors resolved to adopt the report, proposed by Cllr Ewen and seconded by Cllr Webber. The report will now be sent to WRAP. It was agreed that as soon as a Prospectus and Business Plan was available in order to consider further involvement.

**9. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 WDBC 00713/15 Cllr Webber attended on site visit re allocation of plots phase 3B Meldon Fields, see item 6 above for further update.

9.2 WDBC 107/16 Extension to provide 2 additional bedrooms, bathroom, ensuite and dining hall, and hardstanding for 2 vehicles in adjacent field, Place Cottage, Tavistock Road, Okehampton. Councillors resolved to support this application.

9.3 WDBC Licensing application for Okehampton Castle. Councillors resolved to support this application.

**10. Meldon Woods & other property issues.**

10.1 To receive report from Working Group of Councillors and agree any actions required. No Update.

10.2 To receive quotation for undertaking grass cutting for 2016 and appoint contractor. Councillors resolved the existing contractor, Broadbury Landcare, continue with the work at the same cost as 2015 on the condition that he obtained the relevant Chapter 8 training.

**11. Reports from meetings and events attended by Parish Council Representatives** including –

11.1 West Devon/Okehampton Liaison Group – discuss future requirements of these meetings and other meetings where potential cross over of discussion points. The group met on 29<sup>th</sup> Feb to discuss ongoing requirements and it was agreed to await the output from that meeting prior to discussion again at the next Hamlets meeting.

**12. Correspondence**

12.1 Okehampton Battle of the Bands – to consider grant request (previously circulated). Resolved to award £400, proposed by Cllr Littlejohns and seconded by Cllr P Heard.

12.2 DALC Devon Highways Event – consider invitation to attend. Agreed Cllr Webber to attend.

12.3 SLCC – consider Clerk’s attendance at Regional Conference at cost of £79. Agreed Clerk to attend.

**FOR INFORMATION –**

**13. Accounts**

Current Account at	15/02/16	£ 4722.07
Deposit Account at	30/03/15	£ <u>26359.35</u>
Total		£ 31081.42
<b>Less ‘Restricted’ Funds</b>		
Links Administration		322.43
Community energy project		3980.00
<b>Total ‘Unrestricted’ Funds</b>		<b><u>£ 26778.99</u></b>

**Funds received –** DALC £168.64 (Transparency Code grant)

**13.1 Accounts for payment –**

Mrs J Gillard (wages £256.53	£ 435.03
and mileage £22.50, expenses £156)	
Iddesleigh Parish Council	£ 30.00

Resolved accounts be paid, proposed by Cllr P Heard and seconded by Cllr Cooper.

**14. To agree arrangements and speakers for Annual Assembly, 21<sup>st</sup> April 2016, Meldon Village Hall.** Andrew Shadrake (DARE) to be invited to speak together with Dil Lord (WDBC Locality Officer) and a grant recipient to explain how funds previously awarded have been used (CAB or Oke Community Transport Group)

**15. Members Registers of Interest –** members were reminded these need completion if not already done, updates to be completed at AGM.

**16. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 5<sup>th</sup> April 2016 at Okehampton Town Hall.

The meeting was declared closed at 8.40 pm

Signed ..... Date .....