

## OKEHAMPTON HAMLETS PARISH COUNCIL

# Minutes of Meeting held at 7.30pm on Tuesday 5<sup>TH</sup> January 2016 at Meldon Village Hall

### **Councillors Present -**

D Webber

R Maile

J Heard

M Cooper

A Ewen

Also Present – Cllr B Stephens (WDBC)

Mrs J Gillard, Parish Clerk

- 1. **Members of the Public -** there were no members of the public present.
- 2. Declarations of Interest Cllr Ewen declared a personal interest in items 9.1 and 9.2.
- **3. Apologies -** apologies were received and accepted from Cllr P Heard, Cllr M Littlejohns, Cllr D Luxton also from Cllr A Leech (WDBC) and Cllr M Davies (WDBC) and Cllr Mrs J Yelland (WDBC)
- **4. Minutes of the previous meeting held on 1st December 2015 -** were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr J Heard.

## **5.** Matters arising from the minutes

- 5.1 Abbeyford Wood sewage leak to receive an update. Cllr Ewen advised there has been flooding into the river recently from the sewage pipe, he has photographic and video evidence. Agreed Clerk to contact Environment Agency with update and suggest water samples are taken when the flooding occurs.
- 5.2 Fatherford bridleway bridge to receive an update on work being undertaken by DCC and discussion with Patrick Carney, Jacobs Engineer. No further update received, Clerk to contact Environment Agency to chase their report on the situation.
- 5.3 Dry Lane/Maddaford to receive update on issues raised. Highways have offered to remove the name Maddaford from the 2 signs from the A386, Cllr J Heard has discussed this option with local residents they do not wish this action to be taken. Clerk to advise Highways accordingly together with asking them to repair sign at Southcott Cross.
- 5.4 Digital Skills Workshop consider possibility of holding event, carried forward to February meeting.
- **6. DCC and WDBC** to receive any reports/updates from Councillors present.

Cllr Stephens advised the submission of the paper from WDBC re potential devolution of powers from Central Government has been delayed. Illegal car parking in Okehampton has become an issue particularly late at night and at weekends.

## 7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Councils Plan. The Working Group are meeting tonight to finalise questions for the questionnaire. Work has been progressing well.

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- **8. Okehampton Energy Working Group** to receive update from Working Party. Group due to meet on 20<sup>th</sup> January when the final Feasibility Study will be reviewed prior to submission to WRAP by 31<sup>st</sup> January.
- **9. Planning** to consider and agree response to applications listed below together with any others received up to date of this meeting.
  - 9.1 WDBC 2885/15 Application for proposed extension to food store and laundry stores at Manor House Hotel, Okehampton. Resolved to support proposal, proposed by Cllr cooper and seconded by Cllr Maile.
  - 9.2 WDBC 2886/15 Application for proposed skating rink building and extension to adjacent store and extension to Dartmoor room to form sun room at Manor House Hotel, Okehampton. Resolved to support proposal, proposed by Cllr J Heard and seconded by Cllr Cooper. Reasons for this (incl item 9.1 above), development within existing developed area, extension of facilities therefore hopefully providing more local employment and no visual impact.

    9.3 DCC Determination of conditions in respect of old mineral planning permissions at
  - 9.3 DCC Determination of conditions in respect of old mineral planning permissions at Knowle Quarry. Resolved to support application with the proviso that all monuments are to remain in place as they are now.
  - 9.4 WDBC 732/2015 Readvertisement (Amended description): Proposed change of use and extension to owners accommodation (The Linhaye) to provide 7 further bedrooms to form part of Lakeside Residential Home and change of use and extension to 3 previously approved fishing to new owners accommodation and two units of supported living accommodation. Councillors resolved to support this application, proposed by Cllr Ewen and seconded by Cllr Maile.
  - 9.5 WDBC 2731/15 Outline application, with some matters reserved (access to be considered) for residential development of up to 400 dwellings, parcels 3 and 4 east of Okehampton, Crediton Road. As documents relating to application received on day of meeting and WDBC granting extension to response date to 3<sup>rd</sup> Feb, agreed item be deferred until Feb meeting. Also agreed papers be available for Councillors to review in advance on 19 Jan, 10 am to 12 noon at Mole Avon meeting room.

#### 10. Meldon Woods & other property issues.

- 10.1 To receive report from walk of Woods undertaken by Councillors and agree actions required. Cllrs P Heard, J Heard, Webber and Littlejohns walked the Woods with Ian Brooker. There are 3 areas of coppicing where the fencing can be removed next year. They felt there are further areas that would benefit from coppicing. There is a broken fence which the Council needs to repair, agreed to obtain quotes for the work. Cllr Webber is to provide full notes of findings and agreed a Working Party progress putting together a Plan for the ongoing maintenance and management of the Woods.
- 10.2 South West Endurance consider request for holding ride on 14<sup>th</sup> February 2016. Agreed permission be given to hold event again with the fee remaining at £120.
- 10.3 To consider and agree rent of shed at Aplite Quarry for 2017. Resolved to increase rent by £10 to £410, proposed by Cllr Ewen and seconded by Cllr Cooper.

### 11. Reports from meetings and events attended by Parish Council Representatives including -

- 11.1 West Devon/Okehampton Liasion Group discuss future requirements of these meetings and other meetings where potential cross over of discussion points. Carried forward to February meeting.
- 11.2 Meeting attended by Cllr Webber re proposals to close Okement Surgery. Meeting held with view of obtaining reversal of decision to close Surgery, future Public Meeting planned, date to be confirmed.

## 12. Correspondence

- 12.1 Devon Air Ambulance Trust to consider suggestion of setting up a community 'Helipad' (email previously circulated). Agreed Cllr Ewen to pass details to Okehampton rugby Club as felt their new training site may be a potential site.
- 12.2 Queen Elizabeth II 90<sup>th</sup> Birthday to consider letters received from Lord Lt of Devon and Okehampton Town Council re celebration events. Agreed to join with Okehampton Town Council with event, Cllr Maile to attend meeting 8<sup>th</sup> January.
- 12.3 CAB consider request for support for grant from TAP fund (email previously distributed). Agreed to support their application for funding to hold community event 12.4 DCC Highways consider request for completion of Communications survey. Survey completed on line during meeting with input from all present. Agreed local personnel very helpful but actions that can be taken limited due to funding constraints.
- 12.4 DCC consider response for Schools Crossing Consultation proposals (details previously circulated). Agreed not to respond to consultation as no crossings in the Parish.

#### 13. Accounts

<b>Total 'Unrestricted'</b>	Funds	£ 26980.58	
Community energy pr	roject	3980.00	
Links Administration		481.85	
Less 'Restricted' Fu	nds		
Total		£ 31442.43	
Deposit Account at	30/03/15	£ <u>26359.35</u>	
Current Account at	15/12/15	£ 5083.08	

Funds received - none

## 13.1 Accounts for payment -

Mrs J Gillard (wages £256.53		£ 277.23	
and mileage £20.70,)			
Okehampton Town Council	£	15.00	
Getmapping	£	33.60	
WesternWeb Ltd	£	80.40	

Resolved to settle accounts, proposed by Cllr Ewen and seconded by Cllr Cooper.

- **13.2** Procurement of Audit for Smaller Authorities to consider changes to procurement procedures and resolve whether to appoint new sector led body. (DALC newsletter previously circulated refers). After discussion resolved to opt in to new Sector Led Body for future External Audit requirements as required by legislation, proposed by Cllr Cooper and seconded by Cllr Webber.
- **15. To consider draft budget for 2016**/17 and to agree precept for 2016/17. Tax base figures for 2016/17 reviewed and concerns expressed over accuracy as they show larger increase in base for Okehampton Town than Okehampton Hamlets, agreed Clerk to continue to investigate possible anomalies with WDBC. In view of this agreed, extension to date of submission of precept be requested in order precept can be confirmed at February meeting. After review of budget, resolved potential requirement to increase precept by £200 to £10874 plus Council Tax Support Grant of £289 making total due from WDBC of £11,163, proposed by Cllr Ewen and seconded by Cllr Cooper.

<b>16. Date and venue of next meeting</b> to be confirmed as 7.30pm, Tuo Okehampton Town Hall.	esday 2 <sup>nd</sup> February 20	016 at
The meeting was declared closed at 10.00 pm		
Signed Date		

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