



# Okehampton Hamlets Parish Council

Parish Clerk: Mrs Jane Gillard, Incott Farm  
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## To all Members of the Council

You are hereby summoned to attend a meeting to be held at 7.30pm on Tuesday 1<sup>st</sup> December 2015 at Okehampton Town Hall

## AGENDA

Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

### 1. Members of the Public

### 2. Declarations of Interest

### 3. Apologies

### 4. Minutes of the previous meeting held on 3<sup>rd</sup> November 2015.

### 5. Matters arising from the minutes

- 5.1 Abbeyford Wood sewage leak – to receive an update
- 5.2 Fatherford bridleway bridge – to receive an update on work being undertaken by DCC and discussion with Patrick Carney, Jacobs Engineer.
- 5.3 Dry Lane/Maddaford – to receive update on issues raised. (email previously circulated)
- 5.4 Complaints Procedure – to consider and adopt if agreed, document previously circulated.
- 5.5 Digital Skills Workshop – consider possibility of holding event

### 6. DCC and WDBC – to receive any reports/updates from Councillors present.

### 7. Neighbourhood Planning

- 7.1 to receive an update on joint Okehampton Councils Plan

### 8. Okehampton Energy Working Group – to receive update from Working Party

### 9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

- 9.1 To review current position re total of S106 available funds and any potential uses of funds.
- 9.2 Notification of Appeal ref APP/Q1153/D/15/3128799, 7 Kellands Lane, Okehampton, Householder application for retention of fence measuring 2.6 metres
- 9.4 WDBC 01058/2015 Unit 13 Fatherford Farm, Stockley, change of use to dog day crèche from lawn mower sales.

### 10. Meldon Woods & other property issues.

### 11. Reports from meetings and events attended by Parish Council Representatives including –

- Northern Links
- Highways Surgery



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## 12. Correspondence

- 12.1 Okehampton United Charity – consider request for reimbursement of costs of running allotments.
- 12.2 Okehampton United Charity – invitation to 2015 Celebration Evening, 16<sup>th</sup> December, 7 – 9 pm, Charter Hall, Okehampton.
- 12.3 WDBC – notification of reduction in Council Tax Support Grant to Town and Parish Councils.
- 12.4 Okehampton Chamber of Trade – to consider request for contribution towards cost of Okehampton Christmas Lights 2015
- 12.5 SLCC to consider renewal of Clerks membership for coming year at cost of £77.00
- 12.6 DCC Okehampton East Business Park – to consider if any response required to update from them previously circulated.
- 12.7 North Devon Biosphere Reserve – consider response to mail previously circulated re Himalyan Balsam
- 12.8 Okehampton Primary Care Centre – consider any response to mail previously circulated re closure of Okement Primary Care Centre
- 12.9 DCC Invitation to Tough Choices Roadshow, 9 Dec Tavistock Town Hall, 7-9pm

**For Information – The Clerk November 2015**

## 13. Accounts

|                                   |          |                          |
|-----------------------------------|----------|--------------------------|
| Current Account at                | 15/10/15 | £ 6660.29                |
| Deposit Account at                | 30/03/15 | £ <u>26359.35</u>        |
| Total                             |          | £ 33019.64               |
| <b>Less 'Restricted' Funds</b>    |          |                          |
| Links Administration              |          | 814.63                   |
| Community energy project          |          | 3980.00                  |
| <b>Total 'Unrestricted' Funds</b> |          | <b><u>£ 28225.01</u></b> |

**Funds received – none**

### 13.1 Accounts for payment –

|  |          |
|--|----------|
| Mrs J Gillard (wages £461.75<br>and mileage £74.70, expenses £54.00) | £ 590.45 |
| Sampford Courtenay Village Hall                                      | £ 20.00  |
| Meldon Village Hall  | £ 60.00  |
| Okehampton Town Council  | £ 15.00  |
| SLCC   | £ 77.00  |

**14. To receive report from Clerk on Transparency Code** - training recently attended and to consider if application for funding to meet Codes requirements.

**15. Initial discussion to consider draft budget for 2016/17** in readiness for setting coming years precept at January meeting.

**16. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 5<sup>th</sup> January 2016 at Meldon Village Hall.