

Okehampton Hamlets Parish Council

Minutes of Meeting held at 7.30pm on Tuesday 3rd November 2015 at Meldon Village Hall

Councillors Present -

D Webber

R Maile

P Heard

J Heard

M Cooper

A Ewen

M Littlejohns

Absent - Cllr D Luxton

Also Present – Cllr M Davies (WDBC), Cllr A Leach (WDBC), Cllr B Stephens (WDBC)

Mrs J Gillard, Parish Clerk

Before the commencement of the meeting, the Chairman, Cllr D Webber presented a grant cheque of £150 to Mrs A Ball, Treasurer of All Saints Church. This was the grant awarded at the September meeting (ref 192/13.1) for the maintenance of the car park adjacent to the Cemetery.

- Members of the Public Mr Steve Pearce gave an update on the Okehampton and Hamlets Neighbourhood Plan Group, 4 sub groups have now been set, these are meeting regularly and are led by members of the community. The group has about 20 regular contributors, more volunteers would be welcome. The process is understood, plans for a questionnaire are under way with follow up events planned for the future. Next meeting arranged for 10th November.
- **2. Declarations of Interest** there were no declarations of interest made.
- **3. Apologies** apologies were received from Cllr K Ball (DCC & WDBC) and Cllr Mrs J Yelland (WDBC)
- **4. Minutes of the previous meeting held on 6th October 2015** were agreed as a true record and signed by the Chairman. Proposed by Cllr P Heard and seconded by Cllr Maile.

5. Matters arising from the minutes

- 5.1 Abbeyford Wood sewage leak the flyer to be distributed to Brightley residents has been produced by the Clerk, these will be distributed by Cllr Ewen. Copies to be sent to all Councillors and Okehampton Town Council.
- 5.2 Fatherford bridleway bridge no further update, it is understood Environment Agency still investigating situation and Jacobs waiting for completion of that before taking any further action.
- 5.3 OCRA to confirm nomination of Trustee from July meeting. Cllr Ewen confirmed he was elected as a Trustee of OCRA at their recent meeting.

Minutes 194/1

- 5.4 Dry Lane/Maddaford to receive update on issues raised. (email previously circulated). The Clerk advised she has written to Highways suggesting removal of the name 'Maddaford' from signage, no response yet received. To be raised again by those attending Highways Surgery on 24th November.
- 5.5 Complaints Procedure to consider and adopt if agreed, draft document recently circulated by Clerk, to be considered at next meeting giving Councillors more time to review contents.
- **6. DCC and WDBC** to receive any reports/updates from Councillors present. Cllr M Davies advised the S106 agreement has recently been agreed for parcel 2 of the East of Okehampton development. Reminded all of the Okehampton Litter Pick on 28th November.

Cllr Leach advised he will ascertain when the damaged cross at Southcott will be reinstated on site. He also advised he was still working to obtain data from the Police in order to progress a TAP application for mobile speed cameras. He also advised he was progressing a TAP application for funds for the Okehampton Tourist Information Centre – councillors agreed in principle to support a joint application with Okehampton Town Council for this, full details and proposal to be available for discussion and review at next meeting.

7. Neighbourhood Planning

- 7.1 to receive an update on joint Okehampton Councils Plan covered under item 1 above.
- **8.** Okehampton Energy Working Group to receive update from Working Party. Cllr Ewen advised the Feasibility study has been delayed due to the recently introduced Government changes, completion now extended to 31st January 2016, 7 solar PV sites have been identified, next meeting 3rd December.
- **9. Planning** to consider and agree response to applications listed below together with any others received up to date of this meeting.
 - 9.1 To review current position re total of S106 available funds and any potential uses of funds. The Clerk reported there was a total of £38,760 available, of which £15000 must be committed (not spent) by the start of 2017 and the remainder by September 2020. It was understood it is likely there will be an application forthcoming from the Rugby Club for work on their pitches.
 - 9.2 Street naming/numbering in Baldwin Drive The Clerk advised there is an issue with the numbering of 58 and 60 Baldwin Drive there is no vehicular access to these properties from Baldwin Drive and they have therefore suggested they are renumbered 1 and 2 Summering Walk. Due to the timescales when a response was required, the Clerk after reference to the Chairman, agreed with this suggestion provided the property owners were in agreement. Councillors agreed with this response.
 - 9.3 To consider email from WDBC re ongoing procedures for consultation on planning applications. The contents were noted, no further action required.

10. Meldon Woods & other property issues.

10.1 To consider recent report of Raves in Woods and any action required. Ian Brooker advised by mail of a recent event in the Woods, The Clerk advised she has requested that there are Police patrols over the coming weeks which they have agreed to undertake, it was also agreed that should any future events take place that Councillors ensure Mr N Johns is made aware.

11. Reports from meetings and events attended by Parish Council Representatives including –

DCC Highways Conference – Cllr Maile reported that lack of finance was a major issue to work repairing roads being undertaken. 40 Roadwardens are being trained, weeds are no longer being sprayed, gulleys cleaned on a 3 year cycle. Copies of presentations made at event received after meeting and distributed to all councillors with full information of event.

12. Correspondence

- 12.1 Royal British Legion invitation to attend Remembrance Parade. Cllrs Webber, Littljohns and J Heard volunteered to attend. It was proposed by Cllr Ewen and seconded by Cllr Cooper to donate £50 for the cost of the wreath to be layed by councillors.
- 12.2 Invitation to Highways Surgery, Ockment Centre, 24th Nov. Clerk and Cllr Webber to attend.
- 12.3 DCC consider nominations for recycling awards (info previously circulated). Noted.
- 12.4 Okehampton Litter Day, 28th Nov, consider ways to support event. Councilors agreed event to be supported and Clerk to remind all of date later in the month.
- 12.5 West Devon Okehampton Liaison meeting consider items for agenda. No further items to submit
- 12.6 Okehampton Community Transport Group consider grant request previously circulated. Proposed by Cllr P Heard and seconded by Cllr M Littlejohns that an award of £500 be made, all Councillors in favour.
- 12.7 Digital Skills Workshop consider information previously circulated and potential of holding event. Agreed Clerk to obtain more information and to be discussed again at next meeting.
- 12.8 Devon Heartlands consider letter previously circulated. Contents noted.

For Information – Meldon Viaduct Company, letter of thanks for Grant Healthwatch Voices – Autumn 2015 Clerks & Councils direct November 2015

13. Accounts

Current Account at	15/10/15	£ 7254.37
Deposit Account at	30/03/15	£ <u>26359.35</u>
Total		£ 33613.72
I (D) 1 11 E	-	

Less 'Restricted' Funds

Links Administration 930.99 Community energy project 3980.00

Total 'Unrestricted' Funds £ 28702.73

Funds received – WDBC £5278 Precept, Aggregate Industries £491.75

Minutes 194/3

13.1 Accounts for payment –			
Mrs J Gillard (wages £256.53	£ 283.08		
and mileage £26.55)			
WDBC (dog bin emptying)	£ 71.76		
Royal British Legion Poppy appeal			
Okehampton Community Transport	£500.00		
Proposed by Cllr Ewen and seconded by Cllr P Heard that accounts be paid, all councillors in agreement.			
14. Date and venue of next meeting to be confirmed as 7.30pm, Tuesday 1st December 2015 at Okehampton Town Hall.			
The meeting was declared closed at 9.20 pm			
Signed Date			
Minutes 194/4			