



Okehampton Hamlets Parish Council

Minutes of Meeting held at 7.30pm on Tuesday 3rd November 2015 at Meldon Village Hall

Councillors Present -

D Webber
R Maile
P Heard
J Heard
M Cooper
A Ewen
M Littlejohns

Absent – Cllr D Luxton

Also Present – Cllr M Davies (WDBC), Cllr A Leach (WDBC), Cllr B Stephens (WDBC)

Mrs J Gillard, Parish Clerk

Before the commencement of the meeting, the Chairman, Cllr D Webber presented a grant cheque of £150 to Mrs A Ball, Treasurer of All Saints Church. This was the grant awarded at the September meeting (ref 192/13.1) for the maintenance of the car park adjacent to the Cemetery.

1. **Members of the Public** – Mr Steve Pearce gave an update on the Okehampton and Hamlets Neighbourhood Plan Group, 4 sub groups have now been set, these are meeting regularly and are led by members of the community. The group has about 20 regular contributors, more volunteers would be welcome. The process is understood, plans for a questionnaire are under way with follow up events planned for the future. Next meeting arranged for 10th November.
2. **Declarations of Interest** – there were no declarations of interest made.
3. **Apologies** – apologies were received from Cllr K Ball (DCC & WDBC) and Cllr Mrs J Yelland (WDBC)
4. **Minutes of the previous meeting held on 6th October 2015** were agreed as a true record and signed by the Chairman. Proposed by Cllr P Heard and seconded by Cllr Maile.
5. **Matters arising from the minutes**
 - 5.1 Abbeyford Wood sewage leak – the flyer to be distributed to Brightley residents has been produced by the Clerk, these will be distributed by Cllr Ewen. Copies to be sent to all Councillors and Okehampton Town Council.
 - 5.2 Fatherford bridleway bridge – no further update, it is understood Environment Agency still investigating situation and Jacobs waiting for completion of that before taking any further action.
 - 5.3 OCRA – to confirm nomination of Trustee from July meeting. Cllr Ewen confirmed he was elected as a Trustee of OCRA at their recent meeting.

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- 5.4 Dry Lane/Maddaford – to receive update on issues raised. (email previously circulated). The Clerk advised she has written to Highways suggesting removal of the name ‘Maddaford’ from signage, no response yet received. To be raised again by those attending Highways Surgery on 24th November.
- 5.5 Complaints Procedure – to consider and adopt if agreed, draft document recently circulated by Clerk, to be considered at next meeting giving Councillors more time to review contents.

6. DCC and WDBC – to receive any reports/updates from Councillors present. Cllr M Davies advised the S106 agreement has recently been agreed for parcel 2 of the East of Okehampton development. Reminded all of the Okehampton Litter Pick on 28th November.

Cllr Leach advised he will ascertain when the damaged cross at Southcott will be reinstated on site. He also advised he was still working to obtain data from the Police in order to progress a TAP application for mobile speed cameras. He also advised he was progressing a TAP application for funds for the Okehampton Tourist Information Centre – councillors agreed in principle to support a joint application with Okehampton Town Council for this, full details and proposal to be available for discussion and review at next meeting.

7. Neighbourhood Planning

- 7.1 to receive an update on joint Okehampton Councils Plan – covered under item 1 above.

8. Okehampton Energy Working Group – to receive update from Working Party. Cllr Ewen advised the Feasibility study has been delayed due to the recently introduced Government changes, completion now extended to 31st January 2016, 7 solar PV sites have been identified, next meeting 3rd December.

9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 To review current position re total of S106 available funds and any potential uses of funds. The Clerk reported there was a total of £38,760 available, of which £15000 must be committed (not spent) by the start of 2017 and the remainder by September 2020. It was understood it is likely there will be an application forthcoming from the Rugby Club for work on their pitches.

9.2 Street naming/numbering in Baldwin Drive – The Clerk advised there is an issue with the numbering of 58 and 60 Baldwin Drive – there is no vehicular access to these properties from Baldwin Drive and they have therefore suggested they are renumbered 1 and 2 Summering Walk. Due to the timescales when a response was required, the Clerk after reference to the Chairman, agreed with this suggestion provided the property owners were in agreement. Councillors agreed with this response.

9.3 To consider email from WDBC re ongoing procedures for consultation on planning applications. The contents were noted, no further action required.

10. Meldon Woods & other property issues.

10.1 To consider recent report of Raves in Woods and any action required. Ian Brooker advised by mail of a recent event in the Woods, The Clerk advised she has requested that there are Police patrols over the coming weeks which they have agreed to undertake, it was also agreed that should any future events take place that Councillors ensure Mr N Johns is made aware.

13.1 Accounts for payment –

Mrs J Gillard (wages £256.53 and mileage £26.55)	£ 283.08
WDBC (dog bin emptying)	£ 71.76
Royal British Legion Poppy appeal	£ 50.00
Okehampton Community Transport	£500.00

Proposed by Cllr Ewen and seconded by Cllr P Heard that accounts be paid, all councillors in agreement.

14. Date and venue of next meeting to be confirmed as 7.30pm, Tuesday 1st December 2015 at Okehampton Town Hall.

The meeting was declared closed at 9.20 pm

Signed Date

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