

## **Okehampton Hamlets Parish Council**

**Minutes of Meeting held at 7.30pm on Tuesday 2<sup>nd</sup> June 2015 at Okehampton Town Hall**

### **Councillors Present -**

D Webber  
R Maile  
M Cooper  
M Littlejohns  
J Heard

Also Present – Cllr K Ball (WDBC & DCC), Cllr A Leach (WDBC)  
Mrs J Gillard, Parish Clerk

1. **Members of the Public** – there were no members of the public present.
2. **Declarations of Interest** – there were no declarations of interest made.
3. **Apologies** - apologies for absence were presented on behalf of Cllr P Heard and accepted. Apologies for absence were also received from WDBC Cllrs M Davies and Mrs J Yelland.
4. **Minutes of the previous meeting held on 12<sup>th</sup> May 2015** were agreed as a true record and signed by the Chairman. Proposed by Cllr Cooper and seconded by Cllr J Heard.
5. **Matters arising from the minutes**
  - 5.1 Fatherford railway bridge footbridge – Councillors attended the official opening on 29<sup>th</sup> May. Cllr Ball advised DCC acknowledge local consultations re construction and appearance of bridge should have been made and that their policy on this would be changing. It was acknowledged by all that safety along the road was now greatly improved.
  - 5.2 Abbeyford Wood sewage leak – Cllr Ewen advised there was no visible discharge following rain during the last few days, there was however a sewage smell. The Clerk advised the Environment Agency were now aware of the situation and they were in contact with SWWA. Situation to be monitored.
  - 5.3 Meldon traffic issues – Cllr Ball has raised issues and waiting for responses.
6. **DCC and WDBC** – no separate issues to raise other than those covered in other items on the agenda..
7. **Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan – the Working Group has had an initial meeting, 2 members of the community present with others still to contact. Sub group now formulating ideas for launch event, Working Group meeting again 9<sup>th</sup> June.
8. **Okehampton Energy Working Group** – to receive update from Working Party, no meetings held, DARE working on the Feasibility Study and initial monthly report sent to WRAP. Working Group meeting on 18<sup>th</sup> June.

## **9. Planning**

9.1 WDBC 00347/2015 – Single storey extension to craft centre, detached implement shed and extension to buggy store Ashbury Hotel, notice of conditional consent. Noted.

9.2 WDBC 00455/2015 - Middle Southcott Farm, Southcott, demolition of existing stables, change of use of land to holiday accommodation and erection of log cabin to be used as fishing/holiday lodge. Cllrs Webber, Cooper and Littlejohns visited site prior to meeting. Resolved to support application, proposed by Cllr Ewen and seconded by Cllr Littlejohns.

9.3 WDBC 00402/2015 change of use of agricultural building to C3 dwelling Barn at NGR SX600964 Barton Barn Farm, Chichacott Road– notice of Prior Approval Given. Noted.

9.4 WDBC 00513/2015 householder application for the erection of a detached garage, 74 Kellands Lane, Okehampton. Resolved to support this application, proposed by Cllr Cooper and seconded by Cllr Ewen.

## **10. Meldon Woods & other property issues - no reports or issues raised.**

## **11. Nomination of Parish Members to Dartmoor National Park Authority**

11.1 To confirm nomination of Cllr Webber to stand for re-election, the Clerk advised this was omitted from the minutes of the last meeting, nomination confirmed, proposed by Cllr Cooper and seconded by Cllr Maile.

11.2 To consider nominations made and resolve which 2 nominees that Councillors wish to vote for – resolved to vote for Cllr D Webber (Okehampton Hamlets) and Cllr Simon Hill (Chagford), proposed by Cllr Ewen and seconded by Cllr Luxton.

## **12. Reports from meetings attended by Parish Council Representatives – no meetings attended.**

**13. Beating The Bounds** – to receive an update on arrangements. Cllr Webber reported a grant request has been made to Okehampton United Charity, he has met with the Camp Commander, the Army tent was no longer available, Cllr Ewen to contact Rotary re use of their tents, DNP advised of event, Cllr Cooper to provide 6 folding tables, agreed to contact Air Cadets re serving of refreshments.

## **14. Correspondence**

14.1 To consider grant aid request from OCRA re Sports Week, details circulated previously. Resolved to award £200, proposed by Cllr J Heard and seconded by Cllr Maile.

14.2 To consider grant aid request from Chaos Gym, Fatherford Farm, Details circulated with agenda. Resolved to award £150 subject to receipt of evidence that item 4 of the Councils Grant Terms and Conditions are met (constitution of organisation).

14.3 DCC – Electoral Review of Devon, to consider proposals and agree response. Proposals noted, response not considered necessary.

14.4 Okehampton Town Council – to review and consider response to proposals for future of Okehampton Matters and Okehampton/West Devon Liaison Group meetings. Agreed to support the amalgamation of meetings.

**For Information** – Clerks & Councils Direct May 2015

The Clerk May 2015

## 15. Accounts and Audit

Current Account at	15/05/15	£ 32702.23
Deposit Account at	30/03/15	£ <u>16357.35</u>
Total		£ 49059.58

### Less 'Restricted' Funds

Links Administration	1617.99
Community energy project	19896.00

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<b>Total 'Unrestricted' Funds</b>	<b><u>£ 27545.59</u></b>
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**Funds received – none**

**15.1** Review and adoption of 2014/2015 accounts – resolved to adopt accounts, proposed by Cllr Cooper and seconded by Cllr Luxton.

**15.2** External Audit – review and declaration of Annual Governance Statement. All statements considered and reviewed and agreed all were being met in accordance with requirements. Proposed by Cllr Ewen and seconded by Cllr Cooper.

### 15.3 Accounts for payment –

Mrs J Gillard (wages £205.22 and mileage £22.95)	£ 228.17
Western Web Limited	£ 54.00
Broadbury landcare	£ 140.00

Resolved to settle accounts as listed, proposed by Cllr Littlejohns and seconded by Cllr Maile.

**15.4** To consider and adopt Filming Protocol, (previously circulated). Resolved to adopt protocol as circulated, proposed by Cllr Maile and seconded by Cllr Littlejohns.

**16. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 7th July 2015 at Meldon Village Hall.

The meeting was declared closed at 8.55 pm.

Signed ..... Date .....