

## Okehampton Hamlets Parish Council

### To all Members of the Council

You are hereby summoned to attend a meeting to be held at 7.30pm on Tuesday 12th May 2015 at Meldon Village Hall

*J Gillard - Clerk to the Council*

### AGENDA

**Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

#### 1. Election of Officers:

Chairman

Vice Chairman

Committee representatives - Holditch Trust

Okehampton United Charity

West Devon/Okehampton Liaison Group

Northern Parishes Link Committee

Meldon Hall

Chamber of Trade

Battle of the Bands

Okehampton Vision

Beating the Bounds

Okehampton Matters

Okehampton Neighbourhood Planning Group

Okehampton Community Energy joint Working Group with OTC

#### 2. Members of the Public

#### 3. Declarations of Interest

#### 4. Apologies

#### 5. Minutes of the previous meeting held on 7<sup>th</sup> April 2015 and Annual Parish Meeting held 19<sup>th</sup> April 2015.

#### 6. Matters arising from the minutes

6.1 Fatherford railway bridge footbridge – update

6.2 Abbeyford Wood sewage leak – to receive an update

#### 7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Councils Plan

#### 8. Okehampton Energy Working Group – to receive update from Working Party

#### 9. Planning

9.1 WDBC 00402/2015 Barn at Ngr SX600964, Chichacott Road, Okehampton, prior notification for change of use from agricultural building to C3 dwelling Class Q

9.2 WDBC 00436/2015 Unit 7 hameldown Road, Okehampton, Change of use from Haulage depot to manufacture of matresses.

#### 10. Meldon Woods & other property issues.

10.1 Consider request from DNP for use of Woods for Ranger Ralph day on 28<sup>th</sup> July 2015.

10.2 Safety on road through Woods – to receive an update from Chairman and Clerk

**11. Reports from meetings attended by Parish Council Representatives**

**12. Beating The Bounds** – to receive an update on arrangements.

**13. Correspondence**

13.1 To consider grant aid request from OCRA re Sports Week

13.2 To consider grant aid request from Chaos Gym, Fatherford Farm

**For Information –**

CAB – Letter of thanks for Grant

North Devon Health – Pulse magazine Spring 2015

**14. Finance**

14.1 Review of Fixed Asset Register

14.2 Review and adoption of 2014/2015 accounts

14.3 External Audit – review and declaration of Annual Governance Statement

14.4 Insurance renewal, review renewal papers and agree renewal terms

Current Account at	23/04/15	£	4273.74
Deposit Account at	30/03/15	£	<u>36358.07</u>
Total		£	40631.81

**Less ‘Restricted’ Funds**

Links Administration £ 1844.21

Community Energy Project £ 19896.00

---

**Total ‘Unrestricted’ Funds** **£ 18891.60**

**Funds received** – WDBC £1200.00 (Links Administration)

WRAP £19896.00 (Community Energy Project)

**14.1 Accounts for payment –**

Mrs J Gillard (wages £256.53 and mileage £35.10,)	£ 291.63
Tavistock Newspapers Ltd	£14.22
Tavistock Newspapers Ltd	£ 5.28
Okehampton Town Council	£15.00
NALC renewal	£17.00

**15.** To consider and adopt updated Standing Orders, Financial Regulations and Risk Policy – previously circulated.

**16. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 9<sup>th</sup> June 2015 at Okehampton Town Hall.