

## Okehampton Hamlets Parish Council

### Minutes of a meeting held at 7.30pm on Tuesday 3<sup>rd</sup> March 2015 at Meldon Village Hall

#### Councillors Present -

D Webber, Chairman.

R Maile

M Cooper

A Ewen

M Littlejohns

D Luxton

Also Present – Mrs J Gillard, Parish Clerk

1. **Members of the Public** – there were no members of the public present.
2. **Declarations of Interest** – there were no declarations of interest made.
3. **Apologies** – were received and accepted from Cllr D Luxton and Cllr J Heard.
4. **Minutes of the previous meeting held on 3<sup>rd</sup> February 2015** - were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr Cooper.

#### 5. Matters arising from the minutes

- 5.1 Fatherford railway bridge footbridge update – work proceeding.
- 5.2 Abbeyford Wood sewage leak. Cllr Ewen advised a sewage leak into the river below Abbeyford Woods had been identified. The Clerk has reported this to SWWA who visited the site and cleaned up. Since then there has been another leak, it has been reported again and the Clerk advised by SWWA that the drain was working as designed ie overflowing during heavy rainfall. Councillors were extremely concerned that this was happening and it was agreed a letter be sent to WDBC for more information and reassurance that the capacity problem was not as a result of the new developments.
- 5.3 WDBC Mayoral Awards nomination – the Chair and Clerk advised that the nomination for Chaos Gym - Christi Brereton and Steve Pender has been made as agreed at the last meeting.

#### 6. Neighbourhood Planning

- 6.1 to receive an update on joint Okehampton Councils Plan – the final Joint Councils Working Protocol was adopted, proposed by Cllr Cooper and seconded by Cllr Maile. Rebecca Black, WDBC, has agreed to attend the Parish Assembly meeting to explain the process to the community.
- 6.2 WDBC invitation to Neighbourhood Planning Group meeting, 23<sup>rd</sup> April, Bridestowe Village Hall. Noted and agreed Cllrs Webber, Ewen and Cooper would attend.

6.3 WDBC Our Plan Consultation invitation to event 4<sup>th</sup> March, Okehampton Charter Hall, Noted.

**7. Okehampton Energy Working Group** – the Clerk advised further queries have been raised by WRAP and these have now been answered. Application should be considered by end March.

## **8. Planning**

8.1 WDBC 00108/2015 - Reserved matters application for the erection of 43 dwellings and associated garages, parking areas and landscaping, land adjacent to Baldwin Drive. Resolved to support subject to the following being resolved –

Capacity of sewage system

Link road through development, needs to be completed.

No footpath entrance from Radford Way to western edge of development.

Proposed by Cllr Ewen and seconded by Cllr Littlejohns.

8.2 WDBC 00187/2015 – change of use of agricultural barn to 2 bedroom dwelling and extension with demolition of smaller agricultural barn buildings – Bear Mead, hatherleigh Road, Okehampton. The Chair advised that he together with Cllr Luxton had visited the site and reported they could see no issues with the proposal. Resolved to support the application proposed by Cllr Littlejohns and seconded by Cllr Ewen.

8.3 WDBC - 00057/2015 – Notice of conditional consent, householder application for conversion of existing summerhouse to residential annex. Longacre, Chichacott Road, Okehampton. Noted.

8.4 WDBC 01324/2014 – Erection of 3 dwellinghouses land adjacent to 25 Hillside Drive, Okehampton – notice of conditional consent.

8.5 WDBC 01194/2014 – householder application for retention of fence measuring 2.6m at 7 Kellands Lane, Okehampton – notice of refusal. Noted.

## **9. Meldon Woods & other property issues.**

7.1 Update re potential Grant funding – no update.

7.2 To receive an update and agree way forward re Bardon Aggregate Wayleave and meeting. The Clerk advised a meeting has been arranged for 18<sup>th</sup> March with John Penny and that the backdated wayleave would be paid shortly.

## **10. Reports from meetings attended by Parish Council Representatives - none.**

**11. Beating The Bounds** – the Chair advised a meeting has been arranged for 5<sup>th</sup> March.

## **12. Correspondence**

12.1 Devon County Council – Public Transport consultation, discuss and agree response. Agreed that as Internet access not available at meeting that Chair and Clerk respond on behalf of the Council.

12.2 West Devon CAB – to consider Grant request – resolved to award £300 subject to the supply of evidence that the funds would be used for the benefits of residents of The Hamlets. Proposed by Cllr Ewen and seconded by Cllr Webber.

12.3 Local elections – The Clerk explained the procedures and timetable for the coming elections.

**For Information –**

**13. Accounts and Audit**

Current Account at	13/02/15	£	4846.41
Deposit Account at	30/12/14	£	<u>16355.85</u>
Total		£	21202.26

**Less ‘Restricted’ Funds**

Links Administration	807.12
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**Total ‘Unrestricted’ Funds**                      **£ 20395.14**

**Funds received** – £87 Okehampton Town Council re Rail Survey

**13.1 Accounts for payment –**

Mrs J Gillard (wages £307.83 and mileage £38.70, exp £39.00)	£ 385.53
Mr N Johns (litter picking)	£ 135.00
SLCC	£ 94.80
OkehamptonTown Council	£ 15.00

Resolved that accounts be settled, proposed by Cllr Cooper and seconded by Cllr Maile.

**13.2** To consider contract and appointment of South and West Internal Audit as Internal Auditors for the Council - resolved to appoint, proposed by Cllr Cooper and seconded by Cllr Ewen.

**13.3** To consider need to update Standing Orders, Financial Regulations and Risk Policy – The Clerk advised policies needed review and updating, Cllr Cooper agreed to assist with this with view of presenting updated documents to next meeting.

**14. Annual Parish Meeting** – arrangements for meeting to be held on Tuesday 14<sup>th</sup> April at Meldon Village Hall. The Clerk advised Rebecca Black had agreed to attend to discuss Neighbourhood Planning and also Andrew Shadrake from DARE has agreed to attend(subject to receipt of WRAP grant) to launch the Community Energy Project to the community. It was agreed no further speakers required. Cllr Webber to arrange light refreshments.

**14. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 7<sup>th</sup> April 2015 at Okehampton Town Hall.

The meeting was declared closed at 9.20 pm

Signed ..... Date .....

**Minutes 186/4**