



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30 pm on Tuesday 4th February 2020 at Meldon Village Hall, Okehampton.

Councillors Present -

R Maile
M Cooper
D Webber
A Ewen
M Littlejohns

WDBC – Cllrs A Leach , J Yelland

Mrs J Gillard, Parish Clerk

- 1. Members of the Public** – there was 1 member of the public present.
- 2. Declarations of Interest** – there were no declarations of interest made by Councillors.
- 3. Apologies** – apologies were received and accepted from Cllrs B Wood and P Heard, apologies were also received from Cllr J Heard but no reason for absence given. Apologies were also received from WDBC Cllrs M Davies and K Ball.
- 4. Approval of Minutes of previous meeting held on 7th January 2020.** Deferred until next meeting as an omission had been previously identified in section 8.3 but a revised copy of the minutes not yet circulated to Councillors.
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present.
Cllr Yelland advised the 3 weekly collection of black bin waste is going to trial in some areas in Okehampton starting 24 Feb, no area in Okehampton Hamlets affected. The trial is for 6 months initially. Okerail – it was suggested that Councillors may like to discuss this at a future meeting in order to maintain the pressure on the relevant authorities for the re-opening of the Okehampton to Exeter line. Councillors agreed this be included on the March meeting agenda for discussion.
Cllr Leech reported he had a meeting today with WDBC Planning Officers to discuss perceived issues. The Joint Local Plan is complete however there are 2 outstanding issues to be resolved in connection with boundaries and the Supplementary Planning Document.
Kellands Lane – a Planning Officer has met with 1 developer, answers to the blockage problem still being sought, compulsory purchase of land may be an option considered. He confirmed the ‘barricade’ was on land owned by Persimmon.
- 6. Neighbourhood Planning** – Cllr Leech advised a meeting with Tom Jones, WDBC Planning was still awaited.
- 7. To receive reports from meetings attended by Parish Council representatives including –**
Cllr Maile – Reduce, Reuse, Recycle, well supported with lots of information made available.
Cllr Maile – Okehampton Matters, many issues in Okehampton discussed including youth gatherings at the skatepark, problems in North Street from The Pretoria.

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 DNP 0009/20 Revised design of feature windows on both gables for approved ref 0338/19 at Klondyke House, Okehampton. Resolved to object to the application as it was agreed that the window design was not in keeping with the building or area, the shape was the main concern. Proposed by Cllr Ewen, seconded by Cllr Maile.

9. Open Spaces.

9.1 Grit bins to receive update re purchase. The Clerk advised the bins are now stored at Okehampton Glass pending location within the Parish. Cllr Ewen will meet with Highways to agree sites, a site on Upcott Hill has already been agreed. Also agreed to use the old stock of grit to fill these bins pending receipt of new delivery.

9.2 Community noticeboard at Romansfield – to receive update on offer from Redrow to contribute to costs. Noticeboard on order, Redrow have been invoiced for 50 % of the total costs.

9.3 To approve request from DNP for purchase of 6 bird boxes at cost of £12 each. Approved, proposed by Cllr Ewen, seconded by Cllr Cooper.

9.4 Review of Wayleave agreement to Aggregate Industries – the Clerk advised the rent review should have taken place Feb 2019, she apologised for this oversight. Aggregate Industries have agreed the revised wayleave of £2205.33 as per the terms of the Lease and also the backdated underpayments due in the sum of £259.19.

9.5 To receive update from Clerk on Horticultural Services tender requests being issued. The Clerk advised existing contractors have been invited to quote together with 2 contractors who have previously quoted, a notice has been placed in Mole Avon and an advertisement is due to be published this week in Okehampton Times.

9.6 Meldon Woods – to receive update from Councillors and Clerk and recent inspection. It was reported that there were branches overhanging the road which required trimming, Oak Valley Tree Services have been asked to undertake this work. Cllr Littlejohns has cleared the road of fallen leaves and mud. Hedge trimming required on Under Lane, Cllr Littlejohns to discuss with Cllr P Heard. It was also reported the bridlepath to this lane has been blocked by parked vehicles, it was agreed Cllr Littlejohns discuss this with the individual concerned, any repeat incidents will be reported to DCC Rights of Way and Highways.

10. Correspondence

10.1 South West Endurance – to consider request to hold ride from Aplite Quarry car park on 15th March 2020. Councillors agreed to support request, no increase in fees.

10.2 Waitrose and Waste – to consider invitation to attend event at Waitrose 6th Feb, 10.30am. Cllrs Maile and Cooper to attend.

10.3 Ashbury Hotel – Roadwarden Scheme. The Clerk has advised Ashbury of DCC requirements should any of their staff be trained, awaiting response.

10.4 WDBC – new waste and cleansing contract proposed increases for emptying charges for waste and dog bins, to consider implications. Advice noted, agreed this advice should have been received before the budget was set for the coming year, however councillors agreed increased charges could be absorbed within existing budget as additional income now due from Aggregate Industries.

10.5 WDBC Mayoral Award Scheme – to consider if Council wishes to make any nominations. Resolved to nominate Okehampton Community Transport Group (Organisation category) and ORIG (Green category).

10.6 Sampford Courtenay Parish Council – to consider invitation to join event to test Community Resilience Plan, 4th April, 10 am to 2 pm. Agreed Cllr Wood to attend if he is available.

12. VE Day Celebrations – to receive update from Clerk and agree actions to be taken. Resolved that 160 official celebration mugs be ordered with presentation boxes with OHPC logo on the reverse of the mug. Distribution to be agreed at the next meeting. Meldon Village Hall committee meeting on 27th Feb when they will discuss the proposal of holding an ‘afternoon tea event’.

13. Finance –

13.1 Accounts for payment –

Mrs J Gillard (wages £313.42, Mileage £14.85,)	£ 328.27
GeoXsphere Ltd (On line mapping)	£ 36.00
Signs of Cheshire	£ 531.00
N Johns Litterpicking	£ 135.00

13.2 Bank Reconciliation and Statement of Budget – Cllr Cooper advised she had reviewed and signed the bank reconciliation completed 31/12/2019 and that all was in order.

13.3 To agree vire of funds into Grant line of budget from other areas. After review of budget and year to date spend, in view of close proximity of financial year end and the fact overall spend well within budget that no vire of funds to be made at this late stage.

14. To discuss and agree arrangements for Annual Parish Meeting and confirm date as 31st March 2020 at Meldon Village Hall. Date confirmed, Clerk advised representative from Devon Young Carers has already agreed to come and speak, agreed to invite OCRA, Cllr K Ball, Ian Brooker and Head of St James Primary School. Light refreshments to be provided.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Ewen and seconded by Cllr Cooper.

15. To note current WDBC Enforcement cases list and information. Noted, no new cases.

16. Website accessibility – agreed to undertake work required as detailed by Western Web.

17. Date and venue of next meeting to be confirmed as 3rd March 2020, 7.30 pm at Okehampton Town Hall.

The meeting was declared closed at 9.10 pm

Signed Date