



# Okehampton Hamlets Parish Council

## To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 4<sup>th</sup> February 2020 at Meldon Village Hall, Okehampton.

*Jane Gillard, dated 29/1/2020*

## AGENDA

**Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

### 1. Members of the Public

### 2. Declarations of Interest

### 3. Apologies

### 4. Approval of Minutes of previous meeting held on 7<sup>th</sup> January 2020.

### 5. DCC and WDBC – to receive any reports/updates from Councillors present.

### 6. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

### 7. To receive reports from meetings attended by Parish Council representatives including –

Cllr Maile – Reduce, Reuse, Recycle

Cllr Maile – Okehampton Matters

### 8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 DNP 0009/20 Revised design of feature windows on both gables for approved ref 0338/19 at Klondyke House, Okehampton.

### 9. Open Spaces.

9.1 Grit bins to receive update re purchase.

9.2 Community noticeboard at Romansfield – to receive update on offer from Redrow to contribute to costs.

9.3 To approve request from DNP for purchase of 6 bird boxes at cost of £12 each.

9.4 Review of Wayleave agreement to Aggregate Industries – to receive update from Clerk

9.5 To receive update from Clerk on Horticultural Services tender requests being issued.

9.6 Meldon Woods – to receive update from Councillors and Clerk and recent inspection.

### 10. Correspondence

10.1 South West Endurance – to consider request to hold ride from Aplite Quarry car park on 15<sup>th</sup> March 2020.

10.2 Waitrose and Waste – to consider invitation to attend event at Waitrose 6<sup>th</sup> Feb, 10.30am

10.3 Ashbury Hotel – to consider request to join Roadwarden Scheme.

10.4 WDBC – new waste and cleansing contract proposed increases for emptying charges for waste and dog bins, to consider implications.

10.5 WDBC Mayoral Award Scheme – to consider if Council wishes to make any nominations.

10.6 Sampford Courtenay Parish Council – to consider invitation to join event to test Community Resilience Plan, 4<sup>th</sup> April, 10 am to 2 pm

**For Information –**

**12. VE Day Celebrations** – to receive update from Clerk and agree actions to be taken.

**13. Finance** –

**13.1 Accounts for payment** –

Mrs J Gillard (wages £313.42,	£
Mileage £12.60,)	
GeoXphere Ltd (On line mapping)	£ 36.00
Signs of Cheshire	£ 531.00
N Johns Litterpicking	£ 135.00

13.2 Bank Reconciliation and Statement of Budget – see below.

13.3 To agree vire of funds into Grant line of budget from other areas.

14. To discuss and agree arrangements for Annual Parish Meeting and confirm date as 31<sup>st</sup> March 2020 at Meldon Village Hall.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**15. To note current WDBC Enforcement cases list and information.**

**16. Website accessibility** – to consider quote received to make OHPC website WCAG2 compliant.

**17. Date and venue of next meeting** to be confirmed as 3<sup>rd</sup> March 2020, 7.30 pm at Okehampton Town Hall.

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 28/1/20			4635.76	
Deposit account at 28/1/20			54407.77	
		<b>Total</b>	<b>£59043.55</b>	
<b>Less Restricted Funds</b>				
<b>For info – funds received (inc in balances above)</b>	Shed Rent £450			
<b>Less Unpresented cheques/payments</b>	various		2202.80	
			<b>£56840.73</b>	
<b>Budget</b>	Annual budget		<b>36100</b>	
	Year to date spend		18000	
	Unspent revenue against allocated budget		£ 18100	
<b>Allocated Reserves</b>	Election	3000.00		
	Meldon Woods	2000.00		
	Old Town Park	2000.00		
	General Reserve	26000.00		
	Beating the Bounds	500.00		
	Equipment replacement	1000.00	34500.00	