



INVITATION TO QUOTE

Okehampton Hamlets Parish Council invites quotes to carry out work as specified:

Quotes may be submitted for ALL sites or **alternatively** ONLY sites 1 – 5 or **ONLY** site 6

Sites

1. Quarry Park (Aplite Quarry Car Park) Meldon
2. Small Lower Car Park (Meldon Woods)
3. Entrance to Meldon Woods – the area around the Major Ryan memorial stone
4. Small pull in area beside bridge
5. Seats at Gypsy Corner, Chichacott Cross and Showfield, and noticeboard at Southcott Cross.

6. Old Town Park, Okehampton

Scope of Work

Sites 1 - 5

General – to cut the grass and pick up the rubbish at the sites detailed at points 1 – 5 above, three times a year (May, July and September).

Details – To cut the grass using a grass strimmer at the sites 1 – 4 above, 3 times a year (May, July and September). To remove grass cuttings and to collect and remove rubbish/litter, leaving the areas neat and tidy.

- To cut the grass in a small area, using a grass strimmer at the sites in point 5, 3 times a year, above enabling easy access to the seats/noticeboard and to remove the grass cuttings.

Quarry Park is approximately 200 sq metres Entrance area is approximately 90 sq metres

Pull in area approx 90 sq metres – formerly an old car park now planted with trees.

Site 6 – Old Town Park Inspection of the area is recommended before quoting.

To cut the grass in an irregular oval area located on the North side of the park by south of Lovers Meet. Cuts to be monthly, March – October.

To remove the grass

Pick up and remove any litter in the area

Himalayan balsam grows on the Eastern slope near the access road to Okehampton Golf Club, this will need strimming before the seed pods burst. The current area is approximately 100 sq meters, but will vary on a seasonal basis. No chemicals are to be used in its eradication.

Japanese Knotweed has been reported in the past and is currently dormant. Measures may be needed to eradicate this if it is found to be active again.

Report to the Clerk or Chairman any obvious fly-tipping or damage.

Sites 1 – 5

Price per cut (3 times pa) £..... VAT (if chargeable) £..... Total price £.....

OR

Site 6

Price per cut (monthly)£..... VAT (if chargeable) £..... Total price £.....

OR

Annual Combined cost of Sites 1 – 5 and Site 6

Price per annum £..... VAT (if chargeable) £..... Total price £.....

Name
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Address
.....
.....
.....

E Mail

Tel Number

The closing date for tenders is 25th February 2020

Please send your quote in a sealed envelope marked ‘Grass cutting’ to :

Mrs J Gillard, Clerk to Okehampton Hamlets Parish Council, Incott Farmhouse, Sampford Courtenay, Okehampton, EX20 2SR

Alternatively – email to mail@okehamptonhamlets-pc.gov.uk

Any queries or if representative from Council needed for site visit – please contact the Clerk as above.