



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30 pm on Tuesday 7th January 2020 at Okehampton Town Hall, Okehampton.

Councillors Present -

R Maile
M Cooper
D Webber
P Heard
J Heard
A Ewen
M Littlejohns

WDBC – Cllrs A Leach , M Davies

Mrs J Gillard, Parish Clerk

- 1. Members of the Public** – there were no members of the public present.
- 2. Declarations of Interest** – Cllr Littlejohns declared a discloseable pecuniary interest in item 8.1, he left the meeting room while this item was discussed.
- 3. Apologies** – apologies were received and accepted from Cllr B Wood, apologies were also received from WDBC Cllrs J Yelland and P Vachon.
- 4. Approval of Minutes of previous meeting held on 3rd December 2019** these were agreed as a true record and signed by the Vice Chairman. Proposed by Cllr Ewen and seconded by Cllr Webber.
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present.
Cllr Leech reported that there have been issues with the new white recycling sacks blowing away. An issue has also been reported to the waste contractors re litter escaping from waste bins during collections and this not being picked up by operatives. A trial is commencing on 24 Feb for 3 weekly collection of black bag waste, this will be for 1000 householders over a 6 month period, the trial would then continue for a further 6 months if feedback from the initial period is positive.
Kellands Lane – West Devon are trying to arrange meetings with the land owners and developers in order to progress the ‘blockage’ of the lane.
Dartmoor Railway – it appears the lease of the line has been put up for sale, no other information is known at this stage. Further investigations are being made.
Cllr Davies reported that the WD Climate Change and Biodiversity group have a 150 point action plan to make WDBC carbon neutral, many items can be achieved easily but others would require considerable investment.
- 6. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan. There have been no recent meetings.
- 7. To receive reports from meetings attended by Parish Council representatives including –**
OUC Celebration evening attended by Cllr Maile – a very successful evening highlighting the support the Charity provide to different sections of the community.

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting. It was proposed by Cllr Ewen and seconded by Cllr Cooper that Cllr Webber take the chair of the meeting for item 8.1. Cllr Littlejohns left the meeting room.

8.1 DNP 0563/19 Conversion of agricultural building to personal training and fitness classes at Estrayer Park Yard, Okehampton. Resolved to support the application, proposed by Cllr Ewen and seconded by Cllr P Heard.

Cllr Littlejohns returned to the meeting room and resumed chairing the meeting.

8.2 WDBC 4101/19 Householder application for single storey rear extension at 8 Brightley Road, Okehampton. Councillors resolved to support this application, proposed by Cllr Ewen and seconded by Cllr Webber.

8.3 WDBC 4121/19 Land At SX 599 963 adjacent to development site Land Construction of equipped play area North of Crediton Road Okehampton EX20 1RG. Councillors resolved that the design of the equipment proposed was not in keeping with a rural area and that appearance should match in with the wooden equipment in the Kellands Lane play area. Proposed by Cllr Ewen and seconded by Cllr P Heard.

8.4 WDBC 3907/19 application for approval of reserved matters following outline approval 0793/19 for construction of dwelling at Truckle Gate, Exeter Road, Okehampton. Councillors resolved to support the application, proposed by Cllr Ewen and seconded by Cllr Webber.

8.5 Street naming – to agree names for AdPad development, Crediton Road, Okehampton. It was resolved to accept the suggested Minerva Lane, but reject the other 2 suggested. Agreed alternatives were Castra Avenue, Forum Lane or Senate Street.

8.6 DNP 19/0081 Tree Preservation Order West Okement Valley, application to fell 15 beech and 5 oak at Okehampton Castle. Resolved to support the application, proposed by Cllr J Heard and seconded by Cllr Cooper.

9. Open Spaces.

9.1 Grit bins to receive update re purchase. The bins have been received, now awaiting installation and meeting with Highways to agree sitings.

9.2 Community noticeboard at Romansfield – to receive update on offer from Redrow to contribute to costs. The Clerk advised Redrow have agreed to pay 50% of costs of a new noticeboard, agreed order to be placed.

9.3 To agree procedures for appointing contractors for grass cutting for 2020. Agreed grass cutting tenders for Meldon, noticeboards and Old Town Park to be obtained.

10. Correspondence

10.1 Devon Young Carers – to consider grant request of £500 towards costs of 2 respite day trips. Resolved to award £500, proposed by Cllr Ewen and seconded by Cllr P Heard.

10.2 OCRA – to consider nomination for Trustee of Charity on retirement of Cllr Ewen on 15 January. Resolved to nominate Cllr Ewen who is willing to stand again, proposed by Cllr P Heard and seconded by Cllr Maile.

10.3 OCRA – to consider grant request for £225 towards supporting Memories Sporting Social Group. Resolved to award £225, proposed by Cllr Webber and seconded by Cllr J Heard.

10.4 Okehampton Town Council – invitation to Eco Aware Coffee Morning, 18th Jan, 9am – 12. Noted.

12. VE Day Celebrations – to receive update from Clerk and agree actions to be taken. Agreed to progress further investigations into purchase of commemorative mugs for children of St James Primary School and set up small working group to investigate possibility of holding an afternoon tea event at Meldon Village Hall in conjunction with the Village Hall committee. Cllrs Cooper, Maile and J Heard agreed to be on working group.

13. General Data Protection Regulations – to consider requirements of Privacy Notices. Resolved to adopt the policies previously circulated after 3rd paragraph on Councillors and Staff policy be amended to read ‘Where appropriate, we will collect personal data about criminal convictions as part of the recruitment process or we may be notified of such personal data directly by you in the course of you working for us’. Proposed by Cllr J Heard and seconded by Cllr Webber.

14.1 Accounts for payment –

Mrs J Gillard (wages £313.42, Mileage £12.60,)	£ 326.02
HMRC PAYE	£ 210.00
GX Accountancy	£ 22.50
Okehampton Town Council	£1000.00
Okehampton Town Council	£ 20.00
White Wood Management	£ 171.80
B Wood travel exp	£ 196.20
Western Web	£ 108.00

Resolved all accounts be paid, proposed by Cllr Cooper, seconded by Cllr Maile.

14.2 Bank Reconciliation and Statement of Budget – Noted

15. 2020/21 Budget and Precept setting – to discuss budget requirements for coming financial year and to agree Precept for 2020/21. Agreed to adopt budget totalling the sum of £39,550 resulting in a precept requirement of £21,940 resulting in a 0.53% increase in Band D payment to £39.66, an increase of £0.21 per annum. Proposed by Cllr Ewen and seconded by Cllr Webber.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr J Heard and seconded by Cllr Webber.

16. To note current WDBC Enforcement cases list and information. Noted.

17. Aplite Shed Rent 2021 – to review and agree rent payable . Agreed rent payable for year commencing 1st January 2021 to be £450. Proposed by Cllr J Heard and seconded by Cllr Cooper.

18. Date and venue of next meeting to be confirmed as 4th February 2020, 7.30 pm at Meldon Village Hall.

The meeting was declared closed at 9.30 pm

Signed Date

