



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 3rd December 2019 at Meldon Village Hall, Meldon, Okehampton.

Jane Gillard, dated

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meeting held on 5th November 2019.

5. DCC and WDBC – to receive any reports/updates from Councillors present.

6. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

7. To receive reports from meetings attended by Parish Council representatives including –

Superlinks meeting – Cllrs Ewen & Wood

Devon Resilience Forum – Cllr Wood

SLCC Regional conference – Cllr Wood & Clerk

Town Council Key Strategic Stakeholders Meeting – Cllr Wood

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 Kellands Lane – to receive an update on road ‘blockage’ and to Consider email from resident regarding Kellands Lane

8.2 WDBC variation to the premises licence of Whitehouse Services (Budgens), Exeter Road, Okehampton, EX20 1QJ

8.3 WDBC Plymouth & S W Devon Supplementary Planning Document & Statement of Community Involvement – invitation to take part in consultation.

9. Open Spaces.

9.1 To receive update from Clerk on request for Okehampton Men in Sheds to make dormice boxes.

9.2 To discuss findings and agree actions required following Councillors walk of Old Town Park.

9.3 Grit bins to receive update re costings on purchase.

9.4 Community noticeboard at Romansfield – to consider installation and offer of Redrow to contribute to costs.

9.5 Dartmoor Way Walking Route – to consider request to erect signage in Old Town Park.

9.6 To consider request for licence to metal detect in Old Town Park by resident.

9.7 Okehampton Commoners Association – to consider request to erect No Cycling Post.

10. Correspondence

10.1 V E Day Celebrations – to agree how to mark the event within the Parish.

10.2 Everything Okehampton – to consider grant request of £500 towards Okehampton Christmas Lights.

10.3 To consider email received from resident re traffic using Dry Lane to Southcott.

10.4 Get Changed Theatre Company – invitation to AGM, 11th December 1.45 pm

10.5 OUC invitation to Celebration evening 11th December, 7 – 9pm Charter Hall

11. Motion re Climate Emergency suggested by Cllr Wood -

‘This council declares that there is a Climate Emergency.

This council recognises the efforts of other bodies in Devon to declare a Climate Emergency; Devon County Council, Dartmoor National Park Authority and West Devon District Council have all done so This council acknowledges and supports their aspirations to become carbon neutral in a timely manner and will support our partners and others who also seek to do the same.

We will continue to manage our land holdings in a sustainable manner, maintaining the trees and replanting as necessary. We will carry on procuring goods and services in a sustainable way. We believe that we are currently carbon negative as we do not own habitable buildings, our other structures are mostly all wooden and we car share and walk where possible. All meetings are in existing buildings and will support the owners in reducing their carbon footprint where possible.

We will encourage all residents and businesses within the parish to also carry out measures to reduce their own carbon footprints. All new developments within the parish will be encouraged to be built sustainably. We will support and work with community groups whose activities encourage actions to mitigate climate change.

We annually review our activities to ensure that we are following best practice and maintaining our carbon negative regime.’

For Information –

12. To review and agree any amendments as necessary to the Council’s adopted Financial Regulations previously circulated.

13. General Data Protection Regulations – to receive update from Clerk including adoption Retention Policy

14. Accounts

14.1 Accounts for payment –

Mrs J Gillard (wages £313.42, Mileage £10.35,)	£ 323.77
Wellers Hedley Solicitors	£1075.22
SLCC Membership renewal	£ 109.00
DALC Conference attendance	£ 50.00
SLCC Books	£ 83.50

14.2 Bank Reconciliation and Statement of Budget – see below.

15. 2020/21 Budget and Precept setting – to discuss budget requirements for coming financial year.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

16. To note current WDBC Enforcement cases list and information.

17. Town Centre Improvements – Cllr Ball (DCC)

16. Date and venue of next meeting to be confirmed as 7th January 2020, 7.30 pm at Meldon Village Hall and to consider location of future meetings.

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 27/10/19			2839.28	
Deposit account at 27/10/19			61402.76	
		Total	£64242.04	
Less Restricted Funds				
For info – funds received (inc in balances above)				
Less Unpresented cheques	CAB	£500	1000.00	
			£63242.04	
Budget	Annual budget		36100	
	Year to date spend		10000	
	Unspent revenue against allocated budget		£ 26100	
Allocated Reserves	Election	3000.00		
	Meldon Woods	2000.00		
	Old Town Park	2000.00		
	General Reserve	26000.00		
	Beating the Bounds	500.00		
	Equipment replacement	1000.00	34500.00	