



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30 pm on Tuesday 2<sup>nd</sup> July 2019 at Meldon Village Hall , Okehampton.**

**Councillors Present -**

R Maile  
M Cooper  
B Wood  
D Webber

WDBC – Cllr J Yelland, Cllr A Leech, Cllr P Vachon

Mrs J Gillard, Parish Clerk

- 1. Members of the Public** - there were no members of the public present.
- 2. Declarations of Interest** – there were no declarations of interest made.
- 3. Apologies** were received and accepted from Cllr P Heard, Cllr J Heard and Cllr M Littlejohns. Apologies were also received from Cllrs K Ball (DCC & WDBC) and M Davies (WDBC)
- 4. Approval of Minutes of previous meeting held on 4<sup>th</sup> June 2019** - these were agreed as a true record and signed by the Chairman. Proposed by Cllr Webber and seconded by Cllr Cooper
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present.  
Cllr Yelland explained a new waste collection frequency trial that would be taking place in October. Black bags will be collected on a 3 weekly basis but more items of plastic, tetra packs etc would be collected as recycling. Food waste will continue to be collected on a weekly basis. 1000 households will be taking part in the trial, the main area of concern is offensive waste, feedback from the trial is essential.  
Cllr Leech advised that DCC and WDBC Planners were now meeting to discuss the issues with Kellands Lane as there has been no progress with the various landowners.
- 6. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan. No meeting held since last Council meeting, next meeting to be with consultants re writing policies.
- 7. To receive reports from meetings attended by Parish Council representatives** –  
Northern Links – Cllrs Ewen and Cooper. It was felt this meeting was losing focus, briefings should be issued before the meeting and not read out at the meeting, DNP representation was required. Clerk requested to feedback to WDBC.  
Okehampton Matters – Cllr Maile. Only 5 attendees, Flytipping incidents have been reducing. Street Pastors have now increased to 11, they could be working closer with the Police but overall the Scheme is working well. Okehampton Town Council are looking into obtaining funding for CCTV from the Police & Crime Commissioner. Police Alert system works well, sign up to this is via the Police website. There have been issues with delivery vehicles in East Street, this is being progressed. The 30mph speed limit in Crediton Road is to be extended beyond the new school.  
Devon Communities Together Resilience Forum – Cllr Wood, useful information gained for updating of Brightley Flood Plan.  
Devon Communities Together Rural Futures Conference – Airband are now offering competitive terms in this area.

**8. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 WDBC 1526/19FUL Barton Tor House, Stockley, erection of timber car port, retrospective.

Resolved to respond with Neutral view, proposed by Cllr Ewen and seconded by Cllr Webber.

8.2 WDBC 1557/19FUL Unit B Cranmer Court, Cranmer Road, Exeter Road Industrial Estate, extension to existing industrial unit. Resolved to support application, proposed by Cllr Ewen and seconded by Cllr Wood.

8.3 WDBC 1616/19FUL Change of use Units 1a to 1e, from B2 general industry to B1 light industry and B8 storage or distribution, Cranmere Road, Exeter Road Industrial Estate. Resolved to support application, expanding opportunities for local businesses, proposed by Cllr Webber and seconded by Cllr Maile.

8.4 WDBC 1857/19/PDM Land to north of Rosewyn, Brightley to note proposed change of use of agricultural building to 2 dwellings. Noted.

8.5 WDBC 1662/19/FUL Provision of dwelling and associated works, land at Higher Hilltown, Northlew Road, Okehampton. Resolved to support application, improved appearance to existing already approved application, proposed by Cllr Cooper and seconded by Cllr Ewen.

8.6 WDBC 2103/19/ADV Advertisement consent for display of non illuminated double sided sign at Farmer Luxtons, resolved to support application, proposed by Cllr Webber and seconded by Cllr Ewen, one abstention.

## **9. Open Spaces.**

9.1 Update on request to site memorial bench in Meldon Woods. Awaiting meeting between Cllr Littlejohns and Aggregate Industries.

9.2 Update on complaint re dog mess in Aplite Quarry Car park. Awaiting signs to be erected.

9.3 Update on necessary repairs to gate at Aplite Quarry. Awaiting site meeting between D Heard and Cllr Littlejohns.

9.4 Old Town Park – to receive update on 2019 grass cutting arrangements, agree date of walk of property and agree any other work required. Quote of £60 plus vat per cut (to be monthly) agreed from Westcountry Grounds Maintenance. Tree report to be chased, meeting date to be arranged by email.

9.5 Natural Devon 2019 – consider email previously circulated and agree level of involvement including Roadside Verges, appointment of Wildlife Wardens and attendance at Conference. Carry forward to September meeting.

9.6 Snow Plan – consider need for introduction of Plan, agree content and review membership of Snow Warden Scheme. After discussion resolved to withdraw from Snow Warden Scheme and for Cllr Wood to draft a Snow Plan to include grit bin provision in key areas with ongoing service, proposed by Cllr Wood and seconded by Cllr Maile.

## **10. Correspondence**

10.1 Forthglade Ltd – to receive update with regard to complaints received re alleged ‘odours’ coming from factory site. No recent issues brought to the attention of the Council.

10.2 WDBC – Okehampton OSSR Plan, to receive update on ways forward (Cllrs Ewen, J Heard & Wood). Awaiting date of meeting with WDBC.

10.3 Meldon Fields Residents Group – to receive update on request for footpath from Broom Park to Crediton Road. Understood Cllr Ball progressing this today, Clerk to request update.

10.4 Meldon Village Hall defibrillator – Training arranged for Saturday 3<sup>rd</sup> August, 10.00 am, all asked to get as many attendees as possible, clerk to contact Okehampton Times for publicity.

10.5 Museum of Dartmoor Life – to consider grant request of £282 for Romansfield children’s outreach project. Resolved to award £282, proposed by Cllr Wood and seconded by Cllr Ewen.

10.6 Devon & Somerset Fire & Rescue Service – to consider proposed changes to Service Delivery Operating Model.

10.7 Meldon Viaduct Company – to consider grant request for £500 for ongoing maintenance. Resolved to award £400, proposed by Cllr Webber, seconded by Cllr Cooper.

**For Information –**

11. To review and agree any amendments as necessary to the Council's adopted Standing Orders, Financial Regulations and Risk Policy. Carried forward to September meeting.

12. **General Data Protection Regulations** – registration with Information Commissioners Office complete. Outstanding work with councillors email addresses required.

**13. Accounts**

Current Account at	24/06/19	£	6792.12
Deposit Account at	24/06/19	£	<u>50533.96</u>
Total		£	57326.08

**Less 'Restricted' Funds**

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**Total 'Unrestricted' Funds** **£ 57326.08**

**Less Unpresented chqs**

St James School	750.00
Meldon Village Hall	80.00

**Total Available Funds** **£ 56496.08**

**Funds received** – £550.99 HMRC VAT

**13.1 Accounts for payment –**

Mrs J Gillard (wages £313.42, Mileage £21.15,)	£ 334.57
Devon Communities Together	£ 11.25
Alison Marshall	£ 168.00

13.2 Internal audit – Audit completed, no major issues identified. Suggested revision of Fixed Asset Register required, to be progressed during coming year. Also revised way of presenting Statement of Reserves and Accounts agreed.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Cooper and seconded by Cllr Maile.

**14. To note current WDBC Enforcement cases list and information.** Noted.

**15. Date and venue of next meeting** to be confirmed as 3<sup>rd</sup> September 2019, 7.30 pm at Okehampton Town Hall and to consider location of future meetings.

The meeting was declared closed at 9.00 pm

Signed ..... Date .....

**Minutes 240/3**