



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 2nd July 2019 , Meldon Village Hall, Okehampton.

AGENDA

Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meeting held on 4th June 2019.

5. DCC and WDBC – to receive any reports/updates from Councillors present.

6. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

7. To receive reports from meetings attended by Parish Council representatives including –

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 WDBC 1526/19FUL Barton Tor House, Stockley, erection of timber car port, retrospective.

8.2 WDBC 1557/19FUL Unit B Cranmer Court, Cranmer Road, Exeter Road Industrial Estate, extension to existing industrial unit.

8.3 WDBC 1616/19FUL Change of use Units 1a to 1e, from B2 general industry to B1 light industry and B8 storage or distribution, Cranmere Road, Exeter Road Industrial Estate.

8.4 WDBC 1857/19/PDM Land to north of Rosewyn, Brightley to note proposed change of use of agricultural building to 2 dwellings.

9. Open Spaces.

9.1 Update on request to site memorial bench in Meldon Woods.

9.2 Update on complaint re dog mess in Aplite Quarry Car park.

9.3 Update on necessary repairs to gate at Aplite Quarry

9.4 Old Town Park – to receive update on 2019 grass cutting arrangements, agree date of walk of property and agree any other work required.

9.5 Natural Devon 2019 – consider email previously circulated and agree level of involvement including Roadside Verges, appointment of Wildlife Wardens and attendance at Conference.

9.6 Snow Plan – consider need for introduction of Plan, agree content and review membership of Snow Warden Scheme.

10. Correspondence

10.1 Forthglade Ltd – to receive update with regard to complaints received re alleged 'odours' coming from factory site.

- 10.2 WDBC – Okehampton OSSR Plan, to receive update on ways forward (Cllrs Ewen, J Heard & Wood)
- 10.3 Meldon Fields Residents Group – to receive update on request for footpath from Broom Park to Crediton Road.
- 10.4 Meldon Village Hall defibrillator – to note training date and agree promotion required.
- 10.5 Museum of Dartmoor Life – to consider grant request of £282 for Romansfield children’s outreach project.
- 10.6 Devon & Somerset Fire & Rescue Service – to consider proposed changes to Service Delivery Operating Model
- 10.7 Meldon Viaduct Company – to consider grant request for £500 for ongoing maintenance.

For Information –

11. To review and agree any amendments as necessary to the Council’s adopted Standing Orders, Financial Regulations and Risk Policy.

12. General Data Protection Regulations – to receive update from Clerk

13. Accounts

Current Account at	24/06/19	£	6792.12
Deposit Account at	24/06/19	£	<u>50533.96</u>
Total		£	57326.08

Less ‘Restricted’ Funds

Total ‘Unrestricted’ Funds **£ 57326.08**

Less Unpresented chqs

St James School	750.00
Meldon Village Hall	80.00

Total Available Funds **£ 56496.08**

Funds received – £550.99 HMRC VAT

13.1 Accounts for payment –

Mrs J Gillard (wages £313.42, Mileage £21.15,)	£ 334.57
Devon Communities Together	£ 11.25
Alison Marshall	£ 168.00

13.2 Internal audit – to consider report and agree actions required.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

14. To note current WDBC Enforcement cases list and information.

15. Date and venue of next meeting to be confirmed as 3rd September 2019, 7.30 pm at Okehampton Town Hall and to consider location of future meetings.