



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30 pm on Tuesday 5th March 2019 at Meldon Village Hall, Meldon, Okehampton.

Councillors Present -

R Maile
M Cooper
A Ewen
B Wood
D Webber
P Heard
J Heard

WDBC – Cllr J Yelland, Cllr M Davies, Cllr A Leech
WDBC & DCC – Cllr K Ball

Mrs J Gillard, Parish Clerk

- 1. Members of the Public** – there were no members of the public present.
- 2. Declarations of Interest** – Cllr Wood declared a personal interest (resident) item 10.6, Cllr P Heard a personal interest item 9.5 and a prejudicial interest item 17. Cllr P Heard left the meeting room while item 17 was discussed.
- 3. Apologies** –apologies were received and accepted from Cllr M Littlejohns.
- 4. Approval of Minutes of meeting held on 5th February 2019** these were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr Cooper.
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present –
DCC Cllr Ball reported DCC budget has been set, direct government funding will reduce to £540k by 2030. The budgets for Adult Social Care and Childrens Care have been increased, this accounts for 70% of the revenue budget. There is an additional £16m available for Highways. Okehampton Railway – report still awaited from GWR. Construction of the new primary school is progressing well, planned opening 23rd April. Okehampton Business Park – purchaser of another site committed. Airband mast being erected supplying Broadband for the area. Okehampton Health Partnership – going well, potentially 4 more clinics to be provided in Okehampton.
Cllr Yelland WDBC – Future High Street Funding, WD and Okehampton Town Council are looking to submit a joint expression of interest which could enable funding to be available for a town centre access road. WD are also reviewing the process followed for the recent proposed WD investment in Okehampton and Tavistock which was not passed by Council members recently.
Cllr Davies WDBC – WD are still reviewing their assets to identify where money can be made. Exeter City Council are now backing the reinstatement of the Okehampton to Exeter railway.
Cllr Leech WDBC – WD are planning to meet with local Police to discuss issues re County Lines as the problem is worsening. There are issues with build quality in some properties in Meldon Fields. There was also an issue in the recent bad weather when there was a lack of salt for that area, this is a Linden responsibility as the roads have yet to be adopted by DCC. Kellands Lane ‘blockage’ , planners are in discussions with developers in order to get this open.
- 6. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan, next meeting planned for 13th March

7. Reports from Councillors including meetings attended –

- 7.1 Forthglade Factory Visit – Councillors who attended reported a very informative visit.
- 7.2 Northern Links – arranged for 14th March.

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

- 8.1 WDBC 3715/18 Unit 9 Cranmere Road, Exeter Road Industrial Estate, application to create 10 additional car parking spaces, application refused. To note appeal lodged and to consider any further representations to be made. Noted and agreed to reinforce the original submission from this Council supporting the proposal.
- 8.2 WDBC 0459/19/PIP Permission in principle to demolish bungalow and build 2 detached 3 bed houses, 71 Exeter Road, Okehampton. Noted, no response to be made as not within Okehampton Hamlets Parish.
- 8.3 0448/19/PIP Permission in principle for construction of 1, 2 bed chalet to the rear of 69b Exeter Road, Okehampton, Noted, no response to be made as not within Okehampton Hamlets Parish.
- 8.4 Letters re meetings with Redrow and AdPad – agreed to accept offer of meetings with both developers.

9. Open Spaces.

- 9.1 Bridge across railway line, Exeter Road, to receive update on art work project. Dates arranged for artist to meet with students at College and to undertake the painting. Cllrs Maile and Cooper to try to attend.
- 9.2 Footpath at Fatherford – to receive update on repairs. Repairs complete however residents at site have advised issues with path levels resulting in field gate being unusable, DCC to rectify.
- 9.3 To consider draft Open Space Policy as previously circulated. Resolved to adopt policy, proposed by Cllr Wood and seconded by Ewen.
- 9.4 To consider DNP request for use of Meldons Woods for Meldons Wildlife Day on 20th August 2019. Resolved to agree to request, proposed by Cllr Wood and seconded by Cllr J Heard. Also agreed to submit grant request to DCC Councillor after May elections.
- 9.5 To consider request from Mid Devon Hunt to hold Meet at Granulite car park, 6th April 2019. Resolved to agree to request on the understanding that the hunt operates within the law, proposed by Cllr Webber and seconded by Cllr Ewen. Cllr Wood abstained from vote, all others in favour.
- 9.6 To consider grass cutting requirements for 2019. Agreed to continue with existing contract until acquisition of Old Town Park has been completed when the arrangements should be reviewed.

10. Correspondence – to consider responses to items listed below together with any others received up to date of this meeting.

- 10.1 Defibrillators – to receive update on installation at Meldons Village Hall. Order placed, awaiting invoice.
- 10.2 St James Primary School – to consider request for commemorative benches at new school site and to agree budget for items. Information awaited from Cllr Ewen.
- 10.3 Ashbury Hotel – to receive update on offer to assist with snow clearance from roads. Clerk still liaising with DCC Highways re arranging meeting.
- 10.4 Okehampton & District Chamber of Trade – to consider correspondence detailing proposals for disposal of organisations funds. Proposals agreed in principle, Cllr Maile to attend next meeting.
- 10.5 Charities of Holditch and Others – to consider request for nomination of Trustee due to end of office of Cllr P Heard on 5/5/19. Resolved to reelect Cllr P Heard, proposed by Cllr Ewen and seconded by Cllr Webber.
- 10.6 To consider request for salt/grin bins on Kellands Lane and within Meldons Fields. Agreed no action could be taken at this stage as roads not yet adopted and that this issue be covered in the parish Snow Plan to be written before autumn 2019.
- 10.7 DCC Reuse Credit Scheme consultation – to consider any response required. Resolved to support Option 2 of the proposed way forward, proposed by Cllr Wood and seconded by Cllr Maile.

11. Council Policies

- 11.1 To receive update on review of Standing Orders. Review commenced, not ready for review by Council at this stage.

12. General Data Protection Regulations – to receive an update on tasks required to meet requirements. Setting up of Cllr email addresses progressing but not complete.

13. Accounts

Current Account at	25/02/19	£	2211.08
Deposit Account at	25/02/19	£	<u>48813.69</u>
Total		£	51024.77
Less 'Restricted' Funds			
Links Administration			- 131.76
Total 'Unrestricted' Funds			<u>£ 51156.53</u>
Less Unpresented chqs			
Mole Avon	000027		112.48
			<u>112.48</u>
Total Available Funds			<u>£ 51044.05</u>

Funds received – DCC Localities Grant £500, Shed Rent £440

Accounts for payment –

J Gillard (wages £291.56) ,	£ 291.56
J Gillard stationery expenses	£ 145.77
J Gillard travel	£ 22.95
N Johns Litter Picking	£ 135.00

14. To consider and agree arrangements for 2019 Annual Assembly, speakers confirmed Devon Young Carers and SW Ambulance Trust. Cllr Ewen to ask for representative from new primary school, Refreshments to be provided.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Webber and seconded by Cllr Ewen.

15. Old Town Park – to receive update on transfer from WDBC. Awaiting update from West Devon.

16. To note current WDBC Enforcement cases list and information. Noted.

17. To consider quotations for erection of new notice board at Meldon Fields and replacement in Brightley and repairs to Southcott notice board steps. Agreed to accept quotation from D Heard on condition the work could be carried out on 2 separate days and the Brightley noticeboard completed within 2 weeks. Proposed by Cllr Wood and seconded by Cllr Ewen.

18. Clerks salary – to review with reference to NALC 2019/20 payscales. The Clerk left the room whilst this item was discussed. Resolved to increase pay with effect from 1st/4/2019 to SCP18 at hourly rate of £12.64. Proposed by Cllr Webber and seconded by Cllr Ewen.

19. Date and venue of next meeting to be confirmed as Tuesday 2nd April 2019 at Okehampton Town Hall

The meeting was declared closed at 9.25 pm

Signed Date