



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30 pm on Tuesday 2<sup>nd</sup> October 2018 at Okehampton Town Hall, Okehampton.**

**Councillors Present -**

D Webber  
R Maile  
M Cooper  
B Wood (Chairman)  
A Ewen  
M Littlejohns  
J Heard  
P Heard

Also Present – Cllr A Leech (WDBC)  
Mrs J Gillard, Parish Clerk

- 1. Members of the Public** – Sarah Pitt, Okehampton Times
- 2. Declarations of Interest** – Cllr B Wood declared a personal interest in item 9.2 as a member of that group and took no part in the discussions on that item.
- 3. Apologies** – were received from Cllr M Davies, J Yelland (WDBC) and Cllr K Ball (DCC & WDBC)
- 4. Approval of Minutes of meeting held on 4<sup>th</sup> September 2018** these were agreed as a true record and signed by the Chairman. Proposed by Cllr Littlejohns and seconded by Cllr Webber.
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present including –  
Cllr Leech advised the 2 developers concerned were liaising to discuss the issues on Kellands Lane.  
WDBC members meet next week to discuss budgets for the coming financial year.  
If residents raise concerns with the introduction of Universal Credit, please forward the issues to a WD member.  
Joint Local Plan – the Inspectors report has been received, there are elements of it that will need to go to public consultation again probably during October, it is still hoped to finalise the plan by March/April 2019
- 6. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan  
Draft policies were reviewed at a recent meeting of the Group, next meeting 10 October when representatives from DNP and WDBC will be present to assist with moving forward.
- 7. To receive reports from meetings attended by Parish Council representatives including –**  
WDBC – Okehampton One Public Estate Workshop – Cllr Wood, initial meeting attended by representatives from Health, Police, Fire, Ambulance, Okehampton Town Council, WDBC and DCC, discussions with a view to maximising use/share facilities of common estates.  
Northern Links – no attendee from OHPC, Clerk to circulate meeting notes to all Councillors.  
Okehampton Civic Service and Parade – attended by Cllr Wood.  
West Devon BC Civic Service – Cllr Wood unable to attend, Cllr Littlejohns agreed to attend to represent the Council.

**8. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 WDBC 2646/18 Reserved matters application seeking approval of appearance, landscaping, scale and layout for 109 dwellings (pursuant to outline permission 4059/16/VAR), land north of Crediton Road, Okehampton

8.2 WDBC 2647/18 Reserved matters application seeking approval of appearance, landscaping, scale and layout for 17 dwellings (pursuant to outline permission 4059/16/VAR), land north of Crediton Road, Okehampton

8.3 WDBC 2648/18 Reserved matters application seeking approval of appearance, landscaping, scale and layout for 8 dwellings (pursuant to outline permission 4059/16/VAR), land north of Crediton Road, Okehampton

The above 3 items were discussed as a whole item together, resolved to object to the application, proposed by Cllr Wood and seconded by Cllr Ewen, all in agreement. The following issues to be raised –

Wet land – concern over water run off and the effectiveness of the attenuation ponds

No provision for visitor parking.

Parking in front of garages appears impractical.

There appear to be 2 areas with no turning circle.

Density of housing – no in accordance with MasterPlan

No 1 bedroom dwellings included – required by MasterPlan.

Mix of render colour required, should not be white

Appearance does not match in with the Redrow development.

Community use building required eg meeting place and not just a shop.

Insufficient parking outside proposed Shop

No provision for bus stops or route.

Insufficient areas for waste bin storage.

Development too close to oak tree with TPO which will cause damage to root system.

8.4 WDBC 3014/18PAT Application for prior notification of proposed development by telecommunications code systems operators – installation of a 24m telecommunications mast with radio equipment attached and a generator and cabinet installed at the base, land at Oak Industrial Estate, B3260, Okehampton. Noted.

8.5 WDBC 2885/18/ARM application for approval of reserved matters for proposed development of 75 dwellings following grant of outline planning consent 01089/2013, land north of Crediton Road, Okehampton. Resolved to support application, proposed by Cllr Webber and seconded by Cllr P Heard.

## **9. Open Spaces.**

9.1 Bridge across railway line, Exeter Road, to receive update and agree way forward with graffiti and mural and DCC Locality Grant. Awaiting update from PCSO Rowe.

9.2 Meldon Fields Residents Group – to agree type and cost of noticeboard to be purchased. Resolved to purchase from Parish Noticeboards Classic range, proposed by Cllr Littlejohns and seconded by Cllr P Heard.

9.3 Meldon Woods – to review report of recent walk of Woods by Working Group and agree next steps for work required. Contents of report agreed, quotations for work required to be obtained.

## **10. Correspondence**

**10.1 Snow Warden scheme** – to consider continuing participation in the scheme and potential requirement for additional salt supplies. Resolved to remain in scheme and request additional supplies of salt.

**10.2 Devon Highways, Parish & Town Council Update Sept 2018** – to consider if any actions required. Noted.

**For Information –**

## 11. Council Policies

11.1 IT policy – being progressed by Clerk.

12. **General Data Protection Regulations** – awaiting meeting with IT services supplier.

13. **World War 1 Beacon of Light** – to agree arrangements for event on 11<sup>th</sup> November. Permission to be obtained from Duchy, DNP, Camp to be advised and invited to event. Agreed to supply refreshments up to the value of £200. Cllr Ewen to provide fire basket, Cllr P Heard to supply 1000l water and hose, area around basket to be roped off, Risk assessment to be undertaken, Clerk to liaise with insurers to ensure adequate cover in place.

## 14. Accounts

|                                   |          |   |                          |
|-----------------------------------|----------|---|--------------------------|
| Current Account at                | 24/09/18 | £ | 6468.28                  |
| Deposit Account at                | 24/09/18 | £ | 9389.50                  |
| Nat West                          |          |   | <u>41387.36</u>          |
| Total                             |          | £ | 57245.14                 |
| <b>Less 'Restricted' Funds</b>    |          |   |                          |
| Links Administration              |          |   | 516.33                   |
| <b>Total 'Unrestricted' Funds</b> |          |   | <b><u>£ 56728.81</u></b> |

## Less Unpresented chqs

|                              |        |                          |
|------------------------------|--------|--------------------------|
| OCRA                         | 000003 | £250.00                  |
| Broadbury Landcare           | 000006 | 145.00                   |
| RBL Silhouettes              | 000007 | 300.00                   |
|                              |        | <b>£ 695.00</b>          |
| <b>Total Available Funds</b> |        | <b><u>£ 56033.81</u></b> |

**Funds received –** WDBC precept £9379.50

## Accounts for payment –

|                                  |          |
|----------------------------------|----------|
| J Gillard (wages £291.56) ,      |          |
| Expenses £6.82, mileage £106.20) | £404.58  |
| Okehampton Town Council          | £ 20.00  |
| Inwardleigh Parish Hall          | £ 15.00  |
| WDBC (dog bin emptying)          | £ 179.40 |
| HMRC                             | £223.46  |

14.1 To receive update on transfer of accounts to Lloyds. Clerk advised transfer of Business Reserve account at Nat West not yet complete due to issue with letter of instruction to bank, Cllr Cooper to progress.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Littlejohns and seconded by Cllr Webber.

**15. Old Town Park – to receive update on transfer from WDBC.** Further chasers sent to WDBC and solicitor.

**16. Expenditure 2018/19 – to consider future expenditure already planned and any other expenditure required.** The Chairman requested all to consider future items requiring expenditure in preparation for next year’s budget setting process.

**17. To note current WDBC Enforcement cases list and information.** No new cases or updates on existing cases.

**18. Date and venue of next meeting** to be confirmed as 6th November 2018 at Meldon Village Hall

The meeting was declared closed at 9.10 pm

Signed ..... Date .....