



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend the Annual General Meeting to be held at 7.30pm on Tuesday 1st May at Okehampton Town Hall

AGENDA

Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Election of Officers:

Chairman – followed by Declaration of Acceptance of Office
Vice Chairman - followed by Declaration of Acceptance of Office
Committee representatives -

Northern Parishes Link Committee	Meldon Hall
Chamber of Trade	Battle of the Bands
Okehampton Vision	Beating the Bounds
Okehampton Matters	
Okehampton Neighbourhood Planning Group	

2. Members of the Public

3. Declarations of Interest

4. Apologies

5. Approval of Minutes of previous meetings held on 3rd April 2018 and the Annual Assembly held on 17th April 2018.

6. Matters arising from the minutes

- 5.1 Abbeyford Wood sewage leak – to receive an update
- 5.2 Broadmoor Lane, request for litter/dog bin – to receive an update
- 5.3 Okehampton United Charity – to receive an update on future management of allotments

7. DCC and WDBC – to receive any reports/updates from Councillors present.

8. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

- 7.1 to receive an update on the proposed changes to the Terms of Reference and Financial Arrangements.

9. To receive reports from meetings attended by Parish Council representatives including –

10. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

- 10.1 WDBC - 1140/18/FUL Fairway Lodge, Thorndon Cross, Devon, EX20 4NE, Reinstatement of previous vehicular access to site and associated closure of existing access
- 10.2 WDBC - 0824/18/FUL Land North Of Crediton Road, Crediton Road, Okehampton, Devon, proposed temporary construction access for first 150 dwellings to be delivered.
- 10.3 WDBC - 3796/17/ARM – Site Ed2 Higher Stockley Mead, Okehampton, Application for approval of reserved matters following outline approval 00868/2014 (development of Okehampton East Business Park for a mixed use including B1, B2 and B8)

10.4 Permission in Principle Applications – to receive update on changes to be introduced from 1st June 2018

11. Open Spaces.

12. Correspondence

12.1 Okehampton Town Council – Promoting Democracy, to consider offer of stand at Coffee Morning on 19th May, details previously circulated.

12.2 DARE – to consider email received re winding up of organisation.

For Information –

13. To review and agree any amendments as necessary to the Council’s adopted Standing Orders, Financial Regulations (including agreement of use of On Line Banking when accounts transferred to Lloyds) and Risk Policy.

14. **General Data Protection Regulations** – to consider requirements of Regulations, agree initial steps to be taken and to consider budgetary implications.

15. Accounts

Current Account at	13/04/18	£	27644.25
Deposit Account at	31/03/18	£	<u>26387.36</u>
Total		£	54031.61
Less ‘Restricted’ Funds			
Links Administration			918.43
Total ‘Unrestricted’ Funds			<u>£ 53113.18</u>

Less Unpresented chqs

CAB Grant	001286	£ 300.00
S Courtenay Village Hall	001289	£ 12.00
Okehampton Town Cncl	001290	£ 15.00
B Wood	001291	£ 68.40
Northlew Victory Hall	001292	£ 10.00
Peter Tavy Village Hall	001293	£ 10.00
All Saints Living Cyard	001294	£ 350.00
O&DCTG	001295	£ 500.00
		£ 1265.40
Total Available Funds		<u>£ 51847.78</u>

Funds received – Western Power £15.66, S W Endurance £100, Aggregate Industried £491.75, WDBC £9620.50

15.1 Accounts for payment –

Mrs J Gillard (wages £353.17, Mileage £67.95, Exp £156.00)	£577.12
Okehampton Chamber of Trade	£ 50.00
Meldon Village Hall	£ 35.00
Tavistock Newspapers	£ 14.22
Tavistock Newspapers	£ 5.28
Tavistock Town Council	£ 40.00
WDBC	£ 71.76
DALC affiliation fees	£ 296.42
Devon Communities Together	£ 50.00

- 15.2 Review of Fixed Asset Register
- 15.3 External Audit – review and declaration of Annual Governance Statement
- 15.4 Review and adoption of 2017/2018 accounts
- 15.5 Insurance renewal, review renewal papers and agree renewal terms
- 15.6 Clerks salary – to agree Pay Scale and Hourly rate for coming financial year as per NALC briefing.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

16. Old Town Park – to receive update on transfer from WDBC

17. To note current WDBC Enforcement cases list and information.

18. Date and venue of next meeting to be confirmed as 5th June 2018 at Meldon Village Hall