



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30pm on Tuesday 5th December 2017 t Okehampton Town Hall, Okehampton.

Councillors Present -

D Webber
R Maile
A Ewen
M Cooper
B Wood
P Heard
J Heard

Also Present – Mrs J Gillard, Parish Clerk

Before the start of the meeting the Chairman presented a grant cheque of £250 to Squadron Leader Andy Oliver of 2443 Okehampton Air Training Corps, towards the costs of uniforms for the Air Cadets.

- 1. Members of the Public** –there were no members of the public present.
- 2. Declarations of Interest** – Cllr Ewen declared a personal interest in item 9.1
- 3. Apologies** – were received and accepted from Cllr M Littlejohns. Apologies were also received from Cllr K Ball (DCC & WDBC) and Cllrs M Davies, J Yelland and A Leech (WDBC)
- 4. Approval of Minutes of previous meetings held on 7th November 2017** -these were agreed as a true record and signed by the Chairman. Proposed by Cllr Cooper and seconded by Cllr Ewen.
- 5. Matters arising from the minutes**
 - 5.1 Abbeyford Wood sewage leak – no further incidents reported.
 - 5.2 New dog/waste bin Kellands Lane – meeting arranged with WDBC to agree siting on 11th Dec, Cllr Wood and Clerk to attend.
 - 5.3 Broadmoor Lane, request for litter/dog bin – Cllr Webber has visited site but not yet made contact with resident who raised issue.
- 6. DCC and WDBC** – to receive any reports/updates from Councillors present. No Councillors present.
- 7. Neighbourhood Planning** - meeting on 22nd November attended by Cllr Wood. Progress is slow, the Group have met with the Consultant who has left them with a lot of questions requiring more information and investigation. Tasks have been allocated to Group members to enable the work to be completed. Next meeting 19th Dec, Cllr Webber to attend.
- 8. To receive reports from meetings attended by Parish Council representatives including** –
Cllr Webber attended the Commons Briefing/Lunch on behalf of the Council.
Northern Links – attended by Cllr Ewen. Number of crimes reported has increased, this is a national trend.
Briefing from DCC Highways and WDBC. Okehampton Men in Sheds were successful with their TAP application. Full meeting notes available from Clerk if required.

9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 WDBC 1146/17/FUL readvertisement, construction of 3 grass rugby pitches with new clubhouse and parking at land at Hilltown Cross, Holsworthy Road, Okehampton. Resolved to note changes and continue to support application with points of concern raised in original response still standing.

Proposed by Cllr Wood and seconded by Cllr P Heard.

9.2 WDBC – to consider any response to Local Planning Validation List Consultation. Noted.

10. Open Spaces.

10.1 To discuss recent issues with vehicles accessing bridleway at Meldon. No new issues reported. Clerk to contact Cllr Ball re signage.

10.2 To receive report on meeting with DCC with proposals for bridleway improvements at Fatherford. Cllrs Webber, Cooper and Wood met with John Baker, DCC to discuss their proposals for improvements to the road beside the car park and tarmacing the path on the south side of the river to prevent further material being washed away with flooding. Resolved to approve the proposals.

10.3 Old Town Park – to review report previously circulated from Cllr Wood and agree any actions required. Report noted, no further action required until transfer of land complete.

10.4 Repairs to footpath and water outfall repairs – report of meeting with Aggregate Industries. Cllrs Webber and Wood gave details of the proposals and the offer of Aggregate Industries to supply stone to repair the footpath. It was agreed the proposals were acceptable and the offer of stone gratefully received. Arrangements would have to be made to transport the stone from the lower car park to the footpath itself, this work would not happen until Spring 2018. It was also reported the footbridge across the river needed maintenance, clerk to report this to DCC.

11. Correspondence

11.1 To consider renewal of SLCC membership at cost of £100.00. Agreed as included in budget.

11.2 Okerail Forum Response – to consider response to Heart of the South West consultation. Noted.

11.3 DCC – to consider response to Stagecoach consultation re changes to bus timetable. Agreed to respond welcoming the new buses and additional frequency and requesting further increased frequency at peak times.

11.4 WDBC – to agree attendees for Superlink meeting, 11 Nov Meldon Village Hall. Cllrs Cooper, Webber and Maile to attend.

12. Accounts

Current Account at	15/11/17	£	23572.68
Deposit Account at	31/09/17	£	<u>26381.71</u>
Total		£	49954.39

Less 'Restricted' Funds

Links Administration			1883.33
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Total 'Unrestricted' Funds **£ 49544.44**

Less Unpresented chqs

Tavistock Newspapers	001220	£	19.50
Tavistock Newspapers	001232	£	19.50
Oke Chamber of Trade	001254		£400.00
J Gillard	001259		£392.60
DALC	001260	£	25.00
F J Stevens & Son	001261		£216.00
Throwleigh Village Hall	001262	£	25.00
Okehampton Town Council	1263	£	15.00
WDBC	001264		£251.16
R J White	001265		£250.00
RBL Poppy Appeal	001266	£	50.00
2443 Oke Air Cadets	001267		£250.00
Meldon viaduct Co	001268		£200.00
			£ 2113.76
Total Available Funds			<u>£ 47547.06</u>

Funds received – Aggregate Industries £491.75

12.1 Accounts for payment –

Mrs J Gillard (wages £346.25, and mileage £)	£
Sampford Courtenay Village Hall	£ 12.00
SLCC	£100.00
Tavistock Town Council	£ 40.00
Oak Valley Tree Services	£ 750.00

Resolved to pay accounts, proposed by Cllr Ewen and seconded by Cllr Cooper.

12.2 2018/19 Budget – to consider first draft of budget and year to date spend, and consideration of ideas for items to be included. Precept to be agreed at January meeting. Details noted, copies to be forwarded to all councillors.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Cooper and seconded by Cllr Wood.

13. To receive update on Community Governance Review. Noted a revision to the original Terms of Reference was being considered by WDBC at a meeting today. Further details awaited .

14. Old Town Park – to receive update and agree appointment of solicitors for legal process. Draft Heads of Terms received for consideration. Agreed to appoint Hedleys Solicitors to act on behalf of this Council at a cost of up to £500 plus vat and Land Registry Fees and a further £500 on solicitors fees for any other matter the clerk should need advice on any area of service delivery by the PC.

15. To note current WDBC Enforcement cases list and information. Noted, no action required.

16. Date and venue of next meeting to be confirmed as 7.30pm, Tuesday 2nd January at Meldon Village Hall

The meeting was declared closed at 9.20 pm

Signed Date