



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30pm on Tuesday 3rd October 2017 at Okehampton Town Hall, Okehampton.

Councillors Present -

D Webber
R Maile
A Ewen
M Cooper
B Wood
P Heard
J Heard

Also Present – Cllr A Leech (WDBC)
Mrs J Gillard, Parish Clerk

Absent – Cllr M Littlejohns

Before the start of the meeting councillors presented Mrs Veronica Beckett with a grant cheque of £100 for RELATE. She thanked the councillors for the award, funds will be used to expand the service available in Okehampton.

1. Members of the Public – there were no members of the public present.

2. Declarations of Interest – Cllrs Ewen, Cooper and Webber declared an interest in item 11.5 as trustees of OUC and Cllr Wood as an allotment holder. Cllr P Heard declared a pecuniary interest in item 13.2 as one quotation was from a family member.

3. Apologies – apologies were received from Cllrs M Davies and J Yelland (WDBC).

4. Approval of Minutes of previous meetings held on 5th September 2017 these were agreed as a true record and signed by the Chairman. Proposed by Cllr Wood and seconded by Cllr Cooper.

5. Matters arising from the minutes

- 5.1 Abbeyford Wood sewage leak – no new complaints have been received, Cllr Wood is continuing to progress the possibility of water testing.
- 5.2 New Road Boundary Stone – work not yet undertaken.
- 5.3 New dog/waste bin Kellands Lane – to receive update. Clerk awaiting for meeting with WDBC re siting of bin.
- 5.4 Campus Graphics – to agree design of new banners. Agreed Facebook link to be added and wording to be amended to ‘proudly serving the residents of Brightley, Stockley, Meldon and Southcott and surrounding areas’.
- 5.5 Lyric House Grant application – to receive update from Clerk. Clerk advised after further investigation application does meet criteria of Terms and Conditions of Council scheme.

6. DCC and WDBC – to receive any reports/updates from Councillors present. Cllr Leech advised WDBC have confirmed they have no control over marketing names used for developments and that they are also looking into street signs including ‘leading to..’ other roads being included on them. Joint Local Plan progressing, the fact that South Hams do not have a 5 year land supply is causing an issue. One Council consultation progressing, closes 8th October.

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After discussion, councillors resolved not to support proposal on grounds of lack of representation for this a rural area, lack of affinity of this area to South Hams – there are more links to Exeter both for transport, employment and social reasons.

7. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan including report from Cllr Leech re results of future land use consultation.

Cllr Wood advised the Group had met recently with the next meeting due 13th October when the consultant employed by the Group would hopefully be present.

Cllr Leech displayed a map showing areas put forward for development, consultations had taken place with the community inputting into their preferred uses.

8. To receive reports from meetings attended by Parish Council representatives including –

Northern Links – attended by Cllr Cooper. Crime increased in the area, this is in line with national trends.

Update on Broadband for the area from Connecting Devon and Somerset. Full notes of meeting available from Clerk if required.

SLCC Roadshow – attended by Cllr Wood and Clerk. Session on best use of social media together with legal changes affecting local authorities particularly useful sessions.

Okerail – attended by Cllr Webber.

Cllr Wood also met with Okehampton Rivers Improvement Group in Meldon Woods whilst they were working with Ian Brooker removing fencing around coppicing.

9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 WDBC 2527/17 Extension to existing industrial unit, Balsdons Vehicle Services, Galbraith Road, Okehampton. Resolved to support application, proposed by Cllr Webber and seconded by Cllr Wood.

9.2 To consider email received re Kellands Lane – previously circulated. Agreed main link road from Exeter Road to Crediton Road needed before Kellands Lane open to through traffic, agreed pedestrian link through would be helpful. Cllr Wood advised the Residents Group have undertaken a survey of residents of Kellands Lane, over 50% not in favour of vehicles, further survey of wider group of residents to be undertaken. It was pointed out a through road was included as part of the planning permission given for the site.

10. Meldon Woods & other property issues.

10.1 To receive update from Clerk re purchase of dormouse boxes. The Clerk advised funding from the DCC Localities fund was not available for this purpose. Councillors agreed council should fund purchase as Clerk advised it would be possible to obtain Localities Funding for tree maintenance in Woods and potentially to assist with Meldon Wildlife Day next year.

10.2 To discuss recent issues with vehicles accessing bridleway. Agreed to liaise with Cllr K Ball to ascertain if additional signage could be obtained.

10.3 Cllr P Heard advised the fence between the A30 and bridlepath required repair, clerk to progress.

11. Correspondence

11.1 Okehampton & District Carnival – to consider grant request for £400 towards costs of event insurance. (see attached). Resolved to award £400, proposed by Cllr P Heard, seconded by Cllr Ewen.

11.2 Okehampton & District Chamber of Trade – to consider grant request for 400 towards costs of replacement Christmas lights. (see attached). No award was made in the last financial year, resolved to award £400, proposed by Cllr Ewen and seconded by Cllr Wood.

11.3 Okement Rivers Improvement Group – to consider grant request for £100 (see attached). Resolved to award £100, proposed by Cllr Wood and seconded by Cllr P Heard.

11.4 Okehampton Community Archive – to consider grant request for £150.00 for banner (see attached). Resolved to award £100, proposed by Cllr P Heard and seconded by Cllr Cooper.

11.5 Okehampton United Charity – to consider grant request for £150.00 towards costs of managing allotments. (see attached). Resolved to award £150, proposed by Cllr P Heard and seconded by Cllr J Heard.

11.6 Okehampton Men In Sheds – to consider grant application for £500 (see attached). Deferred pending further clarification with organisation.

11.7 DCC Highways – to consider invitation to annual conference, 7th November 2017 . Agreed Cllr Wood to attend.

11.8 DCC Minerals Safeguarding Policy – to consider response to consultation (previously circulated)
Agreed to response to be submitted.

For Information - Clerks and Councils Direct September 2017
The Clerk September 2017
DALC Annual Report 2016/17

12. Accounts

Current Account at	15/09/17	£	25504.58
Deposit Account at	31/09/17	£	<u>26381.71</u>
Total		£	51885.63
Less 'Restricted' Funds			
Links Administration			2216.89

Total 'Unrestricted' Funds **£ 49668.74**

Less Unpresented chqs

Tavistock Newspapers	001220	£	19.50
Tavistock Newspapers	001232	£	19.50
Broadbury Landcare	001240	£	145.00
Exbourne Village Hall	001241	£	15.00
NALC	001245	£	17.00
OCRA	001246	£	200.00
		£	416.00

Total Available Funds **£ 49252.74**

Funds received – WDBC Precept £8868.00, WDBC Links Admin Funds £2125.00

12.1 Accounts for payment –

Mrs J Gillard (wages £665.87, and mileage £32.40)	£698.27
Broadbury Landcare	£170.00
Grant Thornton	£120.00
SLCC	£ 136.20
Western Web	£ 72.18

Resolved that accounts be paid, proposed by Cllr Cooper and seconded by Cllr Ewen.

12.2 To consider appointment of new Internal Auditor for 2017/18. Agreed Clerk to obtain quotes to be considered at next meeting.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr J Heard and seconded by Cllr P Heard

13. Meldon Woods & other property issues.

13.1 Health & Safety Risk Assessment - to consider quotations received for work required for second phase of work to trees and agree contractor to be appointed. Resolved to appoint Craig Banbury to undertake work and to include additional removal of 2 limbs identified. Proposed by Cllr Wood and seconded by Cllr Ewen.

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13.2 To consider quotations received for fencing repairs etc and agree contractor to be appointed. Resolved to appoint D Heard to undertake the work, proposed by Cllr Ewen and seconded by Cllr Wood.

14. To receive update on Community Governance Review

Review formally commenced 31st July, stakeholder submissions due by 21st November. Consideration of initial submissions by 5th December.

15. To note current WDBC Enforcement cases list and information. Current list reviewed and contents noted.

16 . Date and venue of next meeting to be confirmed as 7.30pm, Tuesday 7th November 2017 at Meldon Village Hall

The meeting was declared closed at 9.20 pm

Signed Date

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